



**VILLAGE OF HEWITT  
BOARD MINUTES – September 10, 2013**

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Charlie Adamski, Kris Hawley and Marlene Stueland.

**ABSENT:** None

**GUESTS:** Mr. Terry Christen, Westland Insurance Company

**MINUTES:** A motion by Kris, second by Charlie to approve the August 13, 2013 regular Board minutes carried. A motion by Charlie, second by Kris to approve the minutes from the August 26, 2013 special board meeting carried.

**COMMUNICATION FROM THE PUBLIC:**

**BUILDING PERMITS ISSUES:** No issues.

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- Fire Commission Updates: Dan reported he had replaced 3 lights on the fire station building; 1 left. The Fire Commission is scheduled to meet in early October.
- Monthly Bills: A motion by Kris second by Kevin to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed. It was noted that the House of Heating had completed the annual furnace maintenance check.
- Televising and cleaning of approximately 1/3 of the village sewer lines was completed. Reports will be reviewed by sanitary commissioner with recommendations for any additional work brought to the attention of board members in the coming months. Overall it was reported that the system is in good shape.
- Sludge hauling will be scheduled.

Recreation Department: The year-end financial report for the recreation department was reviewed; Ken informed the board a \$1,000 donation to the village from the department would be forthcoming in 2014 to provide financial support for general maintenance at Yellowstone Park.

**Finance Report**

Sanitary	\$(10,233.80)
Village	\$4,695.47
Parks	\$ 5,846.25
Trails	\$ 3,521.04
Total Checking	\$(5,561.98)

- A motion was made by Kevin second by Charlie to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Kevin to pay the bills of the month carried.

**COMMITTEE REPORTS:**

- Roads: The work on Evergreen Street is tentatively scheduled for late September-early October. It was noted that several street lights on main street need to have light bulbs replaced; Kris will oversee. Kris has scheduled the flag banners to be taken down and stored.
- Grounds & Maintenance: It was noted that the emergency lights at Yellowstone Park pavilion need to be replaced; Dan was directed to do the work.
- Emergency Government: Nothing significant to report.
- Parks Committee: The committee did not meet.
- Trails Committee: The committee met on August 19<sup>th</sup>; notes included DNR grant application was submitted; gate work continues; complete minutes can be found at <http://vi.hewitt.wi.us>.
- Animal Control Officer Report: No complaints received.
- Web Committee: The Committee did not meet.
- Weed Commissioner Report: Dan was requested to have the roadside ditches mowed again; a couple of residential areas were identified that needed to have weeds cut; Dan will address and/or do maintenance.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- Insurance Renewal Presentation – *Mr. Terry Christen, Westland Insurance, presented the village liability and workmen's comp policy 2013-14 renewal. The renewal represents a premium increase. Mr. Christen responded satisfactorily to questions posed by the board. The official renewal will be placed on the October 2013 board agenda for approval as there was no objection to the preliminary review by board members. Additionally, the board agreed to submit an application for sewer back-up insurance coverage.*
- Correspondence: *The correspondence file was reviewed by members*

Meeting adjourned at 8:45 PM

Submitted by: *Marlene Stueland, Clerk*