



VILLAGE OF HEWITT BOARD MINUTES – October 14, 2014

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kevin Nowack, Kris Hawley and Marlene Stueland.

ABSENT: Dan Sova

GUESTS: None

MINUTES: A motion by Kevin, second by Kris to approve the September 9, 2014 regular Board minutes carried.

A motion by Kevin, second by Charlie to approve the September 23, 2014 special board meeting minutes carried.

COMMUNICATION FROM THE PUBLIC: Kris received complaints regarding the mud residue from agricultural implements; the matter was addressed by the agricultural operator.

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- **Fire Commission Updates:** The Commission met October 6th; noted was the approval to replace the fire station overhead doors with expense shared equally one-third by Village, Town and Fire Department. The commission approved fire department officer(s) to proceed with obtaining quotes for the Tanker 2 replacement. The proposed equipment replacement is targeted for 2015; tentatively it is anticipated the Village would be responsible for approximately \$50,000-\$60,000 depending on quotes. The Fire Department received notification of a DNR grant.
- **Monthly Bills:** A motion by Kris, second by Kevin to approve the monthly bills carried.

Sanitary Utility:

- **Sanitary Commissioner Report & Monthly Maintenance Report:** The monthly maintenance report was reviewed as submitted by Reigel. Flow rates were reviewed. Sanitary Committee met October 7th; discussion included establishing a maintenance plan, establishing a depreciation/replacement schedule including an annual budget allocation of \$2,500 for such; 2013 & 2014 sewer cleaning and televising reports were reviewed; the committee recommended the continued cleaning and televising program, quotes will be obtained for repairs identified in previous years for correction in 2015; a recommendation to budget \$7,000 in 2015 to remove grate inside 7th street lift station and replace concrete manhole cover at 7th street will be presented to the finance committee. Additional discussion allowing waste haulers to dump at the Village treatment plant and training a second person for treatment plant operations or development of SOGs.
- Ken presented a recommendation to purchase a snow blower to be used at the treatment plant at an estimate of \$750; a motion by Kevin, second by Kris to purchase a snow blower for the treatment plant carried.

Recreation Department: Board members reviewed the year-end financial report. A motion by Charlie, second by Kris to appoint Jenni Heeg as Chair of the Recreation Department carried.

Finance Reports: A motion by Kevin, second by Charlie to pay the bills of the month in the amount of \$46,906.67 carried.

COMMITTEE REPORTS:

- **Roads:** Kris commented that Farhner continues to indicate they will be able to complete the street crack sealing before winter. Light bulb replacement for the Holiday street lights were ordered; there will be a committee meeting in late October; Kris will order traffic control street signs to be installed upon their arrival.
- **Grounds & Maintenance:** Nothing to report.
- **Emergency Government:** Nothing specific to note.
- **Parks Committee:** Playground equipment was repaired; walking pathway work has not been started.
- **Trails Committee:** Kevin reported 120 feet of boardwalk had been installed with the hope more can be installed this year (weather dependent); looking at having trails groomed for cross-country skiing and snow shoeing; the Connector trail grant was approved which will include blacktopping from city limits to Stadt..
- **Animal Control Officer Report:** One letter sent to a resident regarding their dog running at large.
- **Web Committee:** The committee did not meet.
- **Banner Committee:** 16 banners have been sold; waiting on responses from several additional businesses. .

OLD BUSINESS: *None.*

NEW BUSINESS:

- A motion by Kris, second by Charlie to not have Wood County Highway Department do snow removal for the Village carried.
- A bow permit request by Doug Hafermann was approved on motion by Charlie, second by Kevin.
- A finance committee meeting to prepare the FY 15 annual village budget will be scheduled late October/early November.
- A motion by Kevin, second by Kris to approve internet service installation at the Administrative Building carried.
- A motion by Kevin second by Charlie to adjourn at 9:40 PM carried.

Submitted by: *Marlene Stueland, Clerk*