



**VILLAGE OF HEWITT  
BOARD MINUTES – November 12, 2013**

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

**ABSENT:** None

**GUESTS:** None

**MINUTES:** A motion by Kris, second by Kevin to approve the October 8, 2013 regular Board minutes carried. A motion by Charlie, second by Kevin to approve the Executive minutes carried. A motion by Kevin, second by Kris to approve the Special Board held on October 29, 2013 carried.

**COMMUNICATION FROM THE PUBLIC:**

**BUILDING PERMITS ISSUES:** No issues.

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- Fire Commission Updates: The Fire Commission will meet in early December. Early reports indicate the annual Pumpkin Run was successful.
- Monthly Bills: A motion by Kevin second by Kris to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed along with Flow rates. DNR representative will meet with Ken in the near future to review treatment plant operations and procedures.
- Sludge Hauling – Sludge hauling may be delayed until Spring as tank is only half full at this time; hauling is weather dependent.
- A motion by Kris, second by Charlie to approve the plumbing work at the treatment plant at an estimate of \$1,200 to \$1,500 carried.

**Finance Report**

Sanitary	\$35,249.79
Village	\$ (18,784.03)
Parks	\$ 6,272.19
Trails	\$ 3,430.16
Total Checking	\$26,168.11

- A motion was made by Kris second by Dan to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Dan, second by Charlie to pay the bills of the month carried.

**COMMITTEE REPORTS:**

- Roads: Shoulder work on Ninth Street and ditching on Evergreen Street is done. Third Street patching is also completed. Street sweeping for Main Street will be scheduled. Holiday lights will be put up in the next week. Evergreen overlay is on the schedule to be done soon.
- Grounds & Maintenance: Dan fixed the emergency light at Yellowstone Pavilion; Dan did not fix the one light at the Fire Station; hopes to do so during the next month. The outdoor rug at the Village Hall needs to be replaced and other maintenance items at the hall need addressing; Dan will follow-up on this work.
- Emergency Government: Address sign was received.
- Parks Committee: The committee will not meet until Spring
- Trails Committee: Kevin reported that the connecting corridor group met recently with plans being developed for this work; gate installation is weather dependent
- Animal Control Officer Report: No incidents reported.
- Web Committee: The Committee did not meet.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 2014 Lawn Mowing Services: *A motion by Dan, second by Charlie to approve the quote for 2014 lawn mowing from Town & Country Landscape carried.*
- 2014 Ambulance contract: *A motion by Kris, second by Kevin to approve the 2014 Ambulance contract as presented by the City of Marshfield carried.*
- 2014 Budget: *A motion by Charlie, second by Kevin to approve the Village of Hewitt 2014 annual operation budget carried. The Village will collect a total \$68,997 in 2014; which computes to \$1.35/\$1,000; this rate is the same rate as in 2012.*
- Comprehensive Plan- *A motion by Kevin, second by Charlie to approve the first reading for the Village of Hewitt Comprehensive Plan carried.*
- Correspondence: *The correspondence file was reviewed by members*

Meeting adjourned at 8:40 PM

Submitted by: *Marlene Stueland, Clerk*