



**VILLAGE OF HEWITT
BOARD MINUTES – March 11, 2014**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kevin, second by Kris to approve the February 11, 2014 regular Board minutes carried. A motion by Kris, second by Kevin to approve the minutes of February 25, 2014 special board meeting carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The commission will meet April 7th. It was announced that the Village Web site will have fire pit forms online for residents to complete. It was noted village residents should register their fire pit if they have one. The Department will host their annual chili feed on April 13th.
- Monthly Bills: A motion by Kevin second by Dan to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed along with Flow rates. MSA has submitted the Village's annual DNR permit application.

Finance Report-EOM Balances

EOM Bank Statement (All categories)	\$103,134.24
EOM Bank Statement (Outstanding Checks)	(\$ 900.61)
EOM Bank Statement (Available Funds-All Categories)	\$102,233.63
Parks (Available funds)	\$6,235.82
Trails (Available funds)	\$8,688.66

- A motion by Dan second by Charlie to approve the Village & Sanitary treasurer report carried.
- A motion by Kris, second by Dan to pay the bills of the month in the amount of \$35,532.45 carried.

COMMITTEE REPORTS:

- Roads: Kris brought to the board's attention the fact that some residents in plowing their driveways were pushing the snow across the street; pushing snow across municipal roads/streets is strictly prohibited per WI State Statues and residents are subject to penalty for doing such. Future incidents during the winter season will be closely monitored and addressed if there are any occurrences. There was discussion regarding changing the gate at the treatment plant; a decision was not reached.
- Grounds & Maintenance: Minor general maintenance tasks were performed at the Administration Building. Interior painting of the building is near completion. Members of the board discussed at length options for the use of the building with final consensus that the building would be utilized as an Administration Building where village board meetings would be conducted and the establishment of Administration offices. The board furthermore agreed to evaluate this use in a year. Ken will contact Stratford Sign Company to obtain design and price quotes for the former bank outdoor sign. A motion by Kris, second by Kevin to purchase an outdoor display case to be adhered to the Administration Building carried at an estimate of \$349 plus \$134 shipping carried. The case will be used to post meeting notices, announcements, etc.
- Emergency Government: Charlie contacted the Wood County Emergency Government Director to learn whether the village is mandated to purchase new residential house signs similar to those townships are installing. At this time there is not a mandate that municipalities have to update signage thus the Village will not be doing so at this time.
- Parks Committee: The committee did not meet.
- Trails Committee: The committee did not meet. Kevin mentioned materials for additional gates had been purchased.
- Animal Control Officer Report: Nothing to report.
- Web Committee: The committee did not meet.

- Recreational Department: *Summer program registration is open for programs offered by the Department. Minutes of the Department meeting were reviewed.*

OLD BUSINESS:

- *None.*

NEW BUSINESS:

- Operator License (Ashley Polzin): *A motion by Kris, second by Charlie to approve an operator's license for Ashley Polzin (Draxler's Food Mart) carried.*
- *It was noted the Board of Review will meet on May 19, 2014 – 6 – 8 PM; the Open Book session will be held May 17, 2014 – 10 AM – 12 Noon.*
- Correspondence: *The correspondence file was reviewed by members.*
- *A motion by Dan second by Charlie to adjourn at 8:50 PM carried.*

Submitted by: *Marlene Stueland, Clerk*