



**VILLAGE OF HEWITT
BOARD MINUTES – March 12, 2013**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Dan Sova, Kevin Nowack, Kris Hawley and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kris, second by Kevin to approve the February 12, 2013 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The Commission did not meet this month. Kevin attended the fire department officer's meeting.
- Monthly Bills: A motion by Kevin, second by Charlie to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed. Dan was directed to replace the broken latch on one of the lift stations. The DNR issued the necessary permits for the treatment plant discharge repairs. Doine plans to start work as soon as possible.
- Capital Improvement Plan for Sanitary System – Ken, Jeff Graves and Jason Grueneberg met to learn what is needed; the Sanitary Committee will meet to develop a 3-5 year plan.

Sanitary	\$68,543.65
Village	\$ 7,254.30
Parks	\$ 5,465.37
Trails	\$4,336.25
Total Checking	\$85,599.57

- A motion was made by Kris second by Dan to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Charlie, second by Kevin to pay the bills of the month carried.
- A motion by Kevin, second by Charlie to approve the Real Estate financial report carried.
- The 2012 Year End financial report was reviewed; a motion by Dan, second by Kris to accept the year-end report carried.

COMMITTEE REPORTS:

- Roads: Kris provided street maintenance updates. A water build-up on Second Street was reported to Kris who will monitor the situation through the spring season. Seasonal road limits are now imposed; signage has been placed. Street light inspection revealed the need to replace three bulbs; Kris will oversee the maintenance.
- Grounds & Maintenance: There were no maintenance issues this month. The annual fire inspection was completed with no issues reported
- Emergency Government: Pending work includes house sign distribution/installation and completion of emergency siren update.
- Parks Committee: The committee is scheduled to meet next week.
- Trails Committee: Kevin attended the Trail Connector collaborative committee meeting; emphasis is being placed on funding/grant opportunities for the connector line between the City of Marshfield and the Hewitt trail system. The village trails committee meets next week.
- Comprehensive Planning Committee: No report as the committee did not meet.
- Animal Control Officer Report: Charlie report only one run-away dog which was returned to its owner.
- Web Committee: Derek Dieringer has accepted the position of Village webmaster at an annual salary of \$500; a motion by Kris, second by Ken to approve the appointment, carried.

- Recreational Department: *The group held their first meeting recently with active planning for the 2013 summer softball and volleyball season. June 4th marks the date for the first games; registrations are available at Drexler's and on-line.*

OLD BUSINESS: None

NEW BUSINESS:

- Operator Licenses: *A motion by Dan, second by Charlie to approve an operator license for Kelly Foss and Ashley Wenger carried. Both individuals are employed at Draxler's Food Mart.*
- *Marlene presented an update on the search for a new accounting package, administrative tasks, and completion of required reports.*
- *The strategic planning meeting is scheduled for March 25th at 7 PM; Marlene will facilitate the meeting.*
- *Board of Review will be held on May 23, 2013 from 6 – 8 PM at the Village Hall.*
- *A brief discussion on including a section for demolition of buildings in the zoning ordinance was held. This topic will come back at a later time.*
- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 9:15 PM

Submitted by: *Marlene Stueland, Clerk*