



**VILLAGE OF HEWITT**  
**BOARD MINUTES – January 14, 2014**

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

**ABSENT:** None

**GUESTS:** Dan Sommers, Travis Wienke, Phil Kundinger, Ron Bredemann, Ed Kollross

**MINUTES:** A motion by Kris, second by Dan to approve the December 10, 2013 regular Board minutes carried.

**COMMUNICATION FROM THE PUBLIC:** Guests in attendance expressed an interest in knowing more about the decision to purchase the former Pioneer bank property. Ken presented a summary for reasons as to why the purchase was made including the following facts: property close to existing village property; future use opportunities; FY 14 budget included loan, utility, office equipment, insurance and miscellaneous costs. Board is reviewing potential building utilization, i.e. feasibility of renting a portion. Mr. Sommers expressed his opinion that the board did not seek input from the village residents on the purchase decision and believes the board should have done so.

**BUILDING PERMITS ISSUES:** No issues.

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- **Fire Commission Updates:** The 2013 Year-end financial report for the fire commission was reviewed; a motion by Kevin, second by Charlie to accept the report carried. The annual fire inspections have been conducted; there were no violations found for village owned property.
- **Monthly Bills:** A motion by Kris second by Dan to approve the monthly fire department bills carried.

Sanitary Utility:

- **Sanitary Commissioner Report & Monthly Maintenance Report:** The monthly maintenance report was reviewed along with Flow rates. It was noted that the float at Yellowstone lift station was replaced in mid-December.
- A task order submitted by MSA not to exceed \$2,500 to provide filing assistance for the Sanitary's WPDES permit application was approved on a motion by Kris, second by Dan.
- The recently conducted DNR treatment plant inspection report was reviewed; Gordy is working on implementation of identified tasks by the DNR all which are minor in nature.
- The report for the 2013 sewer line cleaning and televising was reviewed; there were no major issues identified and the portion of the system reviewed is in good working order with no corrective measures identified at this time.

**Finance Report-EOM Balances**

EOM Bank Statement (All categories) \$13,149.09

Parks (Available funds) \$6,235.82

Trails (Available funds) \$ 3,430.16

- A motion by Dan second by Kevin to approve the Village & Sanitary treasurer report carried.
- A motion by Charlie, second by Dan to pay the bills of the month carried.
- Marlene presented an update on the property tax collections; the December settlement was completed.
- The 2013 Village Year-end financial report was reviewed and a motion by Kris, second by Kevin to approve the report carried.

**COMMITTEE REPORTS:**

- **Roads:** Kris reported he had many calls during the month regarding the condition of the village streets. Kris state the concerns were discussed with the snowplowing contractor. Kris also reviewed with the board the street priority for snowplowing which is: 1) Yellowstone Drive, bus route streets, and secondary streets. A main street light had an LED light installed; seems to be working well; will use as a test for possible switching all main street lights to LED in the future. Kris attended a county meeting recently to learn availability of residual funds to support future village street work. The village is eligible for \$4,000 which will be used for overlay work in 2014. Volunteers are being

solicited to serve on a “Banner Selection Committee”; this committee will be charged with selecting new street light banners and financial support for such.

- Grounds & Maintenance: The exterior light at the Fire Station remains on the task list for completion weather permitting. Repairs to one of the bathroom stall doors need to be completed; Dan is pursuing estimates for the materials needed. The board reviewed a job description for a maintenance worker with consensus to advertise the position. Ken provided an update on the water pipe breakage incident at the former Pioneer Bank building; We Energies turned off the gas to the building in late December; no notification of this action was provided and We Energies has not been able to determine who gave the order for this action. As a result there was no heat in the building causing the water pipes to freeze and break. A motorist noted the windows at the building were foggy and notified Ken who upon inspection discovered the broken pipes and water throughout the building. Reigel’s were called in to get the furnace running as well as ServiceMaster to address the water issue. It was at the time Reigel’s attempted to get the furnace running the discovery that the gas had been turned off; We Energies was called and responded to the site to turn the gas back on. ServiceMaster worked several days leaving their equipment until major water/humidity issues were mostly under control. Ken has been in contact with We Energy representatives and the village insurance carrier has also been apprised of the situation. Restoration work is continuing.
- Board members also discussed utilization of the building...use solely for village purposes, lease space to external interested parties, etc. A motion by Kris, second by Kevin to hold a special meeting to discuss and develop an action plan for the use of the building after the board knows what damages will be covered carried. Kris will get information on office space rental as the board contemplates use.
- Emergency Government: Nothing to report.
- Parks Committee: The committee will not meet until Spring
- Trails Committee: The committee did not meet but Kevin reported the engineering services for the Corridor connecting trail project will be provided by Wood County. Marshfield will pursue harvesting the trees along the planned trail. The committee expects to meet in March.
- Animal Control Officer Report: One call received; no issue.
- Web Committee: The committee met January 12, 2014 – Derek Dieringer will continue as the village webmaster. Minutes from the meeting can be found at: <http://vi.hewitt.wi.us>.

#### **OLD BUSINESS:**

- None.

#### **NEW BUSINESS:**

- Resolution-Village/Sanitary Pay Rates (1990-01): A motion by Kevin, second by Charlie to approve the resolution as amended carried.
- It was noted that there will be a Spring primary on February 18, 2014.
- Correspondence: The correspondence file was reviewed by members.
- A motion by Kris, second by Dan to adjourn at 9:20 PM carried.

Submitted by: *Marlene Stueland, Clerk*