



VILLAGE OF HEWITT BOARD MINUTES – August 19, 2014

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Dan Sova, Kevin Nowack, Kris Hawley and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kevin, second by Kris to approve the July 8, 2014 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: Kris reported he had received a call from a resident regarding a street light that was out; Kris contacted Marshfield Utilities who will address the repair.

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- **Fire Commission Updates:** The Hewitt Area Fire Commission met August 4th; noted was a proposal for consideration to replace the three overhead doors to be financially supported by the department, village and town. The VERRC committee continues to investigate replacing Tanker 2 pursuing pricing estimates. The annual Pumpkin Run will be held November 8th. A request to approve closing one lane of traffic between 10 – 11:30 AM on village streets that will be used for the annual Pumpkin Run was submitted. A motion by Charlie second by Kevin to approve limiting traffic to one lane on affected streets carried. It was noted that affected streets will have fire department personnel monitoring traffic flow at all entry points during the event. Dan noted the fire station roof repair work had been completed.
- **Monthly Bills:** A motion by Kris, second by Charlie to approve the monthly bills carried.

Sanitary Utility:

- **Sanitary Commissioner Report & Monthly Maintenance Report:** The monthly maintenance report was reviewed as submitted by Reigel. New meters were installed on the McLean lift station. Sewer line televising and cleaning has been completed; no significant issues were found during the process. The annual compliance report was approved by DNR.

Finance Report-EOM Balances

EOM Checking per Bank Statement (All categories)	\$62,192.06
EOM Checking per Bank Statement (Outstanding Checks)	(\$1,444.05)
EOM Checking per Bank Statement (Available Funds-All Categories)	\$60,748.01
Parks (Available funds)	\$10,580.08
Trails (Available funds)	\$8,688.66

- A motion by Kevin, second by Dan to approve the Village & Sanitary treasurer report carried.
- A motion by Kevin, second by Charlie to pay the bills of the month in the amount of \$37,253.44 carried.

COMMITTEE REPORTS:

- **Roads:** Birch and Maple Streets were graded with granite added as needed. The County Highway Department completed the blacktopping of Yellowstone East; the Village will be financially responsible for the road portion within village limits. Kris will be obtaining quotes for new street signage implementing a strategic replacement plan. A motion by Kris, second by Charlie to approve the task order submitted by MSA for Yellowstone Drive reconstruction planning for state funding opportunities carried.
- **Grounds & Maintenance:** The village hall sidewalk replacement is completed. It was noted the volleyball court at the village hall needs maintenance; Dan was assigned the task.
- **Emergency Government:** Nothing specific to note.
- **Parks Committee:** Ken mentioned the Yellowstone Park walking path work request for quotes was published.
- **Trails Committee:** Gates were installed at several sections along the trails; a materials donation was received for the trail along the lagoon. Kevin submitted a request to purchase two MACCI gift certificates at \$200 each for two individuals for helping construct the gates; a motion by Charlie, second by Kris to approve the purchase of the gift certificates carried.

- Animal Control Officer Report: *Charlie reported he had issued a fine to the resident on Main Street for second offense continuous barking. Upon receiving the notice, the resident contacted Charlie refusing to pay the fine indicating it was a different dog barking than the first offense.*
- Web Committee: *The committee did not meet.*
- Banner Committee: *Charlie presented the committee's recommendation for the new design for the banners which was enthusiastically received by the board. The intent is to purchase approximately 58 banners using the design presented. The Board endorsed the committee's design recommendation; the committee will begin making contacts to offer businesses, churches, community organizations and others to purchase a banner with their logo. The committee will discuss pricing options also for logo banners.*
- Weed Commissioner Report: *Roadside ditches were cut.*

OLD BUSINESS:

- *None.*

NEW BUSINESS:

- Yellowstone Park walking path quotes: *Two quotes were received for the walking path; only one quote met the submission deadline which was opened.*
- Yellowstone Park walking path award: *a motion by Charlie, second by Dan to accept the quote submitted by S. D. Ellenbecker (\$17,000 base quote plus Alt 1 \$4,590) carried*
- Village insurance renewal: *Mr. Terry Christen from Westland Insurance provided a review of the village's workers compensation and liability insurance renewal; cost is up slightly over the current year. A motion by Kris, second by Charlie to renew the village's insurance carried.*
- *A motion by Dan, second by Kris to approve an operator's license for Macie Snorheim (Draxlers Food Mart) carried.*
- *A motion by Kris, second by Kevin to approve Resolution 1990-1 – general labor pay rate increase (up to \$15/hour) carried.*
- *A motion by Charlie, second by Kevin to approve a bow & arrow shooting permit for Jerry Raikowski (10809 W 6th Street) carried.*
- *A motion by Kevin, second by Charlie to approve an hourly rate increase to \$15/hour for Larry Updyke carried with Dan voting no.*
- *A motion by Kris, second by Dan to return the rental deposit to St. Michael's Church (organization cancelled reservation) carried.*
- *A strategic planning meeting will be held on September 23, 2014.*
- *A motion by Dan second by Kevin to adjourn at 10:05 PM carried.*

Submitted by: *Marlene Stueland, Clerk*