



**VILLAGE OF HEWITT  
BOARD MINUTES – August 13, 2013**

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Charlie Adamski, Kris Hawley and Marlene Stueland.

**ABSENT:** Dan Sova, Kevin Nowack

**GUESTS:** Roger Meyer, Larry Updyke

**MINUTES:** A motion by Kris, second by Charlie to approve the July 11, 2013 regular Board minutes carried.

**COMMUNICATION FROM THE PUBLIC:**

**BUILDING PERMITS ISSUES:** No issues.

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- Fire Commission Updates: The Fire Commission met August 5<sup>th</sup> discussion topics included fire inspections were completed; a DNR grant was submitted; budget was reviewed; closed session was held to discuss personnel issues.
- Monthly Bills: A motion by Kris second by Charlie to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed.
- Notification was received that the annual DNR Compliance Maintenance report was approved.
- Upon inspection, it was noted the McLean lift station pumps were not cycling correctly; troubleshooting revealed dental floss wrapped around the pumps which was removed resulting in pumps working properly.
- The CIP plan will be written into the Village's comprehensive plan.

Recreation Department: The annual softball and volleyball tournament was successful with good attendance and enjoyed by all. The Board expressed their appreciation to the many volunteers who contribute their time and talents to this event.

**Finance Report**

Sanitary	\$(12,115.60)
Village	\$2,729.82
Parks	\$ 5,496.25
Trails	\$ 3,547.95
Total Checking	\$(341.58)

- A motion was made by Charlie second by Kris to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Charlie to pay the bills of the month carried.

**COMMITTEE REPORTS:**

- Roads: One bid was received by the published due date from American Asphalt for the LRIP project for work on Evergreen Street; a motion by Kris, second by Charlie to accept the bid from American Asphalt for \$21,208.83 carried. An additional bid was received and not processed because it was received after the bid deadline.
- Grounds & Maintenance: No updates.
- Emergency Government: Nothing significant to report.
- Parks Committee: A few playground equipment pieces at Yellowstone Park need to be fixed; replacement parts have been received and the committee will address the repairs.
- Trails Committee: Did not meet.
- Animal Control Officer Report: Nothing significant to report.
- Web Committee: The Committee did not meet.
- Weed Commissioner Report: No report

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- Variance Request-Roger Meyer – *A request by Roger Meyer for a variance to replace his existing garage with a larger garage at 10963 Main Street increasing the width from 24 to 28 feet and the length from 22 feet to 30 feet including setbacks. A motion by Charlie, second by Kris to approve the variance request to include the building size as well as the setback for the new garage carried.*
- Operator License(s): *A motion by Charlie, second by Kris to approve an operator license for Marti Draxler carried.*
- Correspondence: *The correspondence file was reviewed by members*

Meeting adjourned at 8:26 PM

Submitted by: *Marlene Stueland, Clerk*