



VILLAGE OF HEWITT
BOARD MINUTES – April 9, 2013

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Dan Sova, Kevin Nowack, Kris Hawley and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kris, second by Charlie to approve the March 12, 2013 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The Commission had a meeting on April 1st; a closed session was held to review the fire chief's performance. Open session agenda items included a discussion on revising By-Laws, and chief's report; the fire department will host their annual chili feed on April 14, 2013. Two bids were received for grounds maintenance around the fire station; Steve Schneider \$400; Tex Excavating \$150-200; a motion by Charlie, second by Kevin to accept the bid from Tex Excavating for \$150-200 carried; Dan will coordinate the work..
Monthly Bills: A motion by Kris, second by Charlie to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed. Dan reported the latch on the 5th street lift station was fixed. Other maintenance items included lights on the treatment plant building need to be replaced and the aerator bearings need general maintenance. The discharge system repair work is completed; the capital improvement plan preliminary application did not score high enough for the village to be eligible for grant funding...

Recreation Department: Volunteers are busy planning for the summer softball & volleyball league games. New this year will be a requirement for participants to sign a waiver for concussions. It was noted that additional volunteers are welcome at any time as there are plenty of needs for additional assistance; residents who are interested can contact Scott Wunrow.

Table with 2 columns: Category and Amount. Rows include Sanitary (\$10,150.74), Village (\$ 20,483.90), Parks (\$ 6,115.37), Trails (\$4,336.25), and Total Checking (\$218.46).

- A motion was made by Kris second by Kevin to approve the Village & Sanitary treasurer report. Motion carried.
A motion was made by Kevin, second by Dan to pay the bills of the month and authorized Marlene to access the line of credit to cover the bills carried.

COMMITTEE REPORTS:

- Roads: Kris provided street maintenance updates. It was noted that several street have potholes which will require patching. Kris informed the board that it appears 1st Street will need to be surfaced in the next 1-2 years. Street sweeping will be done in May; banners and flags will be installed in May also. Kris will submit the village's 50/50 road aide plan to the county.
Grounds & Maintenance: There were no maintenance issues this month. Dan will schedule the hall and Yellowstone Park pavilion floor waxing work.
Emergency Government: House address sign installation is scheduled for April 21st; the back-up emergency siren will be stored at the treatment plant.
Parks Committee: The Committee is considering a grant application; also looking into purchasing a solar ceiling light for the gazebo. Complete meeting minutes can be found online at http://vi.hewitt.wi.us
Trails Committee: Kevin reported the Trail Connector group continues to work on a grant which will provide funds to connect the trail between the city of Marshfield and Hewitt; the project will take approximately two years to

complete. Additional notations included gates will be installed at 7th and Hemlock Street. Complete meeting minutes can be found online at <http://vi.hewitt.wi.us>

- Comprehensive Planning Committee: No report as the committee did not meet.
- Animal Control Officer Report: Charlie report only one call during the month.
- Web Committee: The Committee will meet on April 21st.

OLD BUSINESS: None

NEW BUSINESS:

- Oath of Office: The Oath of Office was administered by Marlene to Charlie, Kris and Ken for their recent two year election to office.
- A motion by Kris, second by Dan to approve the village submitting a letter of endorsement for the grant application for funding to complete the trail segment between the Hewitt and Marshfield trail system carried.
- Resolution 2013-01 – Authorizing Outdoor Recreation Aids – A motion by Dan, second by Charlie to approve carried.
- Resolution 1982-1 – Beverage & Cigarette License Fees – A motion by Kris, second by Dan to approve the revisions for this resolution carried (amendment include a change in picnic license fees from \$25 to \$10).
- The next strategic planning meeting will be held on April 29th ...
- The Correspondence File was passed around for Board review.

Meeting adjourned at 9:25 PM

Submitted by: *Marlene Stueland, Clerk*