



## Village of Hewitt

7688 McLean Drive  
Hewitt, Wisconsin 54441

<http://vi.hewitt.wi.us>

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## Trails Committee Meeting Minutes – September 17, 2018

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### DRAFT – These minutes have not yet been approved!

The meeting was called to order at 6:30 PM at the Hewitt Administrative Building, 11064 Main Street, Hewitt.

**Present:** Mike Draxler, Jeff Binder, Jeff Heeg, Becky Wagner, Jason Wagner, Kevin Nowack, Romelle Bymers

**Absent:** Ken Eilers, Maureen Hulke, Pete Hulke, **Guests:** None

**Public Input:** None.

**Minutes:** A motion to approve the minutes of the previous meeting was made by Romelle Bymers and seconded by Jason Wagner. Motion carried.

**Financial Report:** Trail Balance is \$10,792.89. The cost of signage still needs to be deducted from that amount. Our goal is to carry a substantial amount of this balance over until next year to contribute to the matching funds needed for our grant award.

#### Old Business:

Update on trail map signage. Signs have been received. We will install them at the Township Ten Acres rest stop, the gate at the Hemlock and 7<sup>th</sup> Street intersection and the gate by the Yellowstone Park trail end. Discussed putting a side-by-side sign for no motorized vehicles and pet waste signs that will mount on the back of the trail signs. Mike will do pricing in spring. Kevin and Jeff Binder will install the map signage. The Town of Marshfield has posts if needed.

Signage for Marshfield Clinic Health System Trail will go on existing split rail fence. Jeff B. will install. Kevin will take photos and send to Mike. Mike will send to Patti Bell.

Update on treating the Boardwalk with Preservative: We are running out of time this year to put preservative on the boardwalk. Looking to utilize some sort of spray equipment to cut down the time. This will be put on hold until 2019.

General Maintenance: Dave Schoepke has been doing quite a bit of lawn mowing. We need to track the number of hours spent doing maintenance. JJ's is coming in October to cut around the Lagoon, ideally 6 inches off the ground. Matt Strupp is taking care of mowing the 10 acres. Mike Draxler has also been cutting down brush. There are some broken boards off the dike on the main boardwalk. Mike will connect with Jason to fix the boardwalk.

Cistern removal: Mike again talked to Gene Schneider and he confirmed we are still on the list. He will continue to try to get the task done this year.

Any listing of tasks done during the month and records of time invested: Mike has been keeping track of time spent. Jeff B. has provided Mike with a list of volunteers and time to install the split rail fence.

Brochure update: Reviewed the current brochure. Becky will work to freshen up the look of the brochure. Content can be used from the comprehensive plan on the website. Looking for a design that can be emailed and posted on the website/Facebook. Jeff H. will check to see if we can include in the Marshfield Chamber folders. We'll try to include text showing that our trail connects to Marshfield's trail system.

Stairs to Upper Lot: The Rec Department indicates that \$8,000 will be donated towards the concrete stairs and possibly some money that could be used for curb on the east side of the parking lot. We need to obtain quotes this winter and mark it off so that we are ready in the spring. Mike will keep in touch with Jeff B.

**New Business:**

Communication from Town Board or Village Board: No updates from the Village Board. A special thank you to the Town of Marshfield Board for sealing the cracks in the connector trail and covering the costs to fill in rock next to the double culverts to avoid washouts.

Grant update: We received notification that the Village of Hewitt has been tentatively selected to receive a 50/50 grant of \$22,525 from the federal Recreational Trails Program through the Wisconsin DNR Knowles-Nelson Stewardship program to resurface the trail between 7<sup>th</sup> and 3<sup>rd</sup> street. Jeff Heeg will pass this information on to the Town Board. The ditch on the south side will be cleaned out prior to blacktopping. We will need to look at the 6<sup>th</sup> street slope when we start looking at blacktopping. We would hope for construction in 2019. Mike will keep the committee informed of any updates.

Review of Trails section of Village website: Jason will email a list of ideas out to the group. Becky will email Mike the current copy of the maps that she has.

Business not anticipated in advance: none at this time.

**Parks Maintenance:**

Brush cutting along west Yellowstone Park property line: The group discussed leaving it as is at this time for a sight and sound barrier.

Dead tree & fallen tree on the upper lot: Mike cut down and disposed of these trees.

Prune pine trees west of the gazebo? The group discussed leaving these as they are at this time.

Repairs to baseball advertising signs in spring: Jeff B. took the signs down and identified 4 that need repairs. We will go through the process with Stratford Signs next April. Mike is emailing the listing of the softball signs needing repairs to Jeff B.

Parking lot lighting upgrade and timing: Several parking lot lights are burned out. The Village obtained quotes to upgrade to LED. This upgrade was approved at the last board meeting. It should be completed by the end of September. The parking lot lights were set to be on until 3am. The board changed the setting to turn off at 11:30pm. The trail lights should also be set to shut off at the same time. Discussed leaving the parking lot/trail lights off when the park closes in the winter. The electrician will also do the flag light.

**Business not anticipated in advance:**

Single track trail creation will not be pursued at this time.

Remove the dumpster and porta potty at the park in November. Mike will discuss with Marlene.

**Information for the good of the group:** None at this time.

**Items for future agendas:**

Parks & Trails Brochure update

Update of Trails info and pictures on Village website

**Next Meeting:** To be determined pending progress on brochure and website updates.

**Meeting Adjourned:** Adjourned at 7:41 PM.

**Submitted by:** Mike Draxler, Trails Committee Chairperson