

# Village of Hewitt

## Roads Committee Minutes

August 27, 2019 7 PM

1. The meeting was called to order by Kris Hawley, Co-Chair at 7:00 PM.
2. Attendees: Kris Hawley, Mike Draxler, Jeff Binder, Ken Rasmussen, Kevin Boyer, Ron Doine, Marlene Stueland
3. Guest: Jeff Graves
4. Various **2019** street maintenance projects were reviewed included:
  - a. Chip Sealing to be completed on 2<sup>nd</sup> Street, 6<sup>th</sup> Street and Evergreen Street between 11<sup>th</sup> and 7<sup>th</sup> Streets. Estimated cost \$18,981
  - b. Blacktop Overlay to be completed on Allen Street from McLean to Apple and on Apple from Main Street (County Trunk T) to Allen Street intersection. Estimated cost \$16,100
    - i. Work will be done by Wood County Highway Department
  - c. Shoulder repair on East Maple Street anticipated to be completed this Fall pending dry weather.
  - d. Meidl Lane culver/fire station ditching project: The existing culvert crossing Meidl Lane at intersection of McLean Drive has rusted through; the recommendation is to remove the culvert, design ditching on the west side of Meidl Lane for storm water flow to existing retention pond (located on the north-west side of Meidl Lane).
  - e. Culvert replacement on Evergreen & 4<sup>th</sup> Street: The existing culvert has deteriorated necessitating replacement. The culvert will be replaced with the work being completed by Wood County Highway Department.
  - f. Residential culvert replacements process: Discussion was held how costs would be covered for residential culvert replacement and/or installation if the Village deems it necessary to replace a resident's culvert due to incorrect sizing for storm water flow. A final consensus was not achieved; however, a cost-sharing plan between Village and resident was highly suggested. The Committee will continue discussion until a final recommendation for covering costs is determined.
  - g. Minimum residential Culvert Size: Committee members endorsed minimum residential property culvert size to be 24 feet long and 15 inches in diameter. Larger sizes may be required if so determined by the Street Commissioner or his designee.
  - h. Culvert end walls: Committee members agreed the Street Commissioner/Assistant would make the determination whether culvert end walls would be required for residential culverts. It was also acknowledged more information is needed to provide guidance on determination for such.
  - i. Yellowstone Drive reconstruction project: Kris provided an update to members on the project to date.
5. 5-Year Plan for Street Maintenance: Considerations for street maintenance were discussed for the next five (5) years including:
  - a. 2020 – Cleaning roadside ditches and assessing appropriate culvert residential size including replacement as determined; installing and/or replacing drain tile on both sides of 4<sup>th</sup> Street. Coverage for costs to be determined prior to beginning project (see 4f above). Yellowstone Drive reconstruction project; Potential waterway culvert replacement(s). Chip Sealing Fir and Hemlock Streets from 11<sup>th</sup> to 7<sup>th</sup> Street; 11<sup>th</sup> Street to Yellowstone Dr.
  - b. 2021 -- Blacktop overlay or pulverize and reconstruct 1st street from Yellowstone Drive to West Maple Lane intersection. Possible replacement of large waterway culvert. Chip Seal 3<sup>rd</sup> street from Yellowstone Drive to Lanae; Lanae Avenue from 3<sup>rd</sup> Street to Main Street (County Trunk T); and Evergreen from 7<sup>th</sup> to 5<sup>th</sup> Street.
  - c. 2022 –Blacktop overlay or pulverize and reconstruct 7<sup>th</sup> Street from Hemlock to Yellowstone Drive and overlay on Evergreen between 5<sup>th</sup> Street and 4<sup>th</sup> Street.
  - d. 2023 -- Blacktop overlay or other options on Maple Lane
  - e. 2024 – Blacktop overlay or other options on Apple Lane (from Allen Street intersection to end of Apple Lane).

6. Culvert Survey Project: Kevin provided an update on his review of existing residential culverts south of Yellowstone Drive. He noted that many residential culverts were not sized appropriately; residents had secured blockage at inlets, filled in the roadside ditches, installed drain tile incorrectly; all of which contributed to hindering proper storm water flow. More analysis will be completed in the coming weeks.
7. Storm water management plan: A brief review was provided on possible storm water management options; Engineer Joe Eichsteadt is serving as a consultant to the Village on this topic. It is anticipated a formal summary will be available in early October which will be shared with the committee.
8. Ditch Drain Tile: Discussion continued on installation of drain tile in road side ditches. The committee will continue discussions at their next meeting.
9. Committee Meeting Frequency: The Committee agreed to meet during the months of April, June, and August. Additional meetings will be scheduled as needed.
10. Other: It was noted Soo Lane needs 10-12 loads of gravel; a recommendation to use ¾ road based was submitted.

A motion by Kevin, second by Ken to adjourn carried at 9:54 PM.

Submitted by: Marlene Stueland