



VILLAGE OF HEWITT Minutes

Village Board & Roads Committee
August 17, 2020

The meeting of the Roads Committee was called to order at 7:00 p.m. by Marlene Stueland.

Present: Jeff Binder, Ken Rasmussen, Kevin Boyer, Travis Wienke, Mike Draxler, Marlene Stueland.

Absent: Ron Doine, Kris Hawley

Guests: Kevin Nowack, Don Brown

OLD BUSINESS: None

NEW BUSINESS:

- 4th Street Ditching project: Committee members were provided copies of recent email correspondence received from 4th Street residents including a letter signed by all 4th street residents. The correspondence from residents expressed their concerns with the project focusing on plan, cost of project including costs to them, insufficient information provided and justification for need to do the project. Residents requested a public meeting and an opportunity to review engineering reports, culvert report, bid information and payment methods for residents.

Mike reviewed the scope of the project with committee members. Discussion related to concerns from the resident correspondence was held. It is to be noted that a public meeting related to the project was planned at various times during late spring and summer months, but due to the Covid-19 restrictions/mandates any meeting was not possible. Committee members stated the Village has a responsibility to protect the village streets road base and water pooling on streets due to insufficient courses for the water to flow down the ditch line was a serious issue. Also stated is the Village storm water management is street-side ditches; water flow on 4th street has been inhibited for years (due to residents having insufficient culver sizes, blocking of culvert inflow and out flows, filling in ditch, installing drain tile above flow line, etc) causing flooding over the street. Following considerable discussion members agreed to delay the fourth street ditching project indefinitely. Marlene will send a memo to all residents signing who signed the certified letter informing them of the project delay.

- Road Maintenance Update: Mike provided a recap of 2020 maintenance projects to date which included crack filling completed; chip sealing on 11th, Hemlock and Fir Streets completed; an overlay was completed on 4th Street. Landscaping on large waterway culvers was completed by Wood County Highway personnel; shouldering remains to be completed this Fall. Blacktopping of the walking trail was completed; Mike will be submitting final report to DNR for expense recapture.
- Other: The roads committee discussed installation of drain tile with a recommendation to the Village Board to adopt a policy whenever a new culvert is installed to also require

drain tile be placed under the culvert which would be at least 4 inches in diameter, perforated, bedded in rock and covered in fabric.

- A recommendation for the Village Board to consider contracting with an engineer firm for future engineer design/consultation was supported by committee members in attendance. Marlene will work on wording for solicitation of quotes for such.
- A resident noted there was water running under one of the new waterway culverts; Mike will follow-up on that concern.
- There was limited discussion on establishing a waterway between Jerry Jonas and Ben Rhode residents; more information will be sought.

Adjournment

A motion to adjourn by Ken, second by Kevin at 9:25 PM carried.

Minutes submitted by: Marlene Stueland, Recorder

Tasks:

- _____ **Mike** to follow-up on water running under Evergreen culvert
- _____ **Marlene** to send response memo to 4th Street residents on decision to indefinitely 4th Street ditching project
- _____ **Marlene** to compose wording for solicitation of quotes for engineering services
- _____ **Marlene** will schedule a Committee meeting the week of September 21st
- _____ **Mike/Marlene** to review wording for 2019 culvert requirement sizing information