

# Village of Hewitt

## Quiet Zone Committee Minutes

Tuesday January 19<sup>th</sup>  
2016 – 6:00 PM

1. Called to order at 7:00 P.M. in attendance Kris Hawley Board Representative, Sue Brown Chairperson, Angie Domine, Terry Moore, Stepane Laessig and Skeeter Brown, Dan Borchardt MSA.
  
2. Recap process to apply for quiet zone (Sue Brown)
  - Sue informed us that the Village of Spencer will supply the word documents they used. She did mention it took about a year from start to finish to acquire their status. The first form is the letter of intent and a diagnostic meeting will have to be performed on site with interest parties from the WisDot, Federal Railroad Administration and Canadian National. This meeting is scheduled for tomorrow 1/20/2016 at 10am.
  
3. Discuss possible conflicts (Kris)
  - Dan informed us the traffic counts were out of date so Kris said he would get a hold of Wood County for assistance this spring. There are two methods to achieve the necessary numbers to qualify for a quiet zone and they are the Alternative Safety Measure and the Supplemental Safety Measure. Dan will research to see which one fits best in our situation.
  
4. Discuss meeting strategy for Wednesday's Diagnostic meeting
  - Dan will chair this meeting and take notes.
  
5. Meeting adjourned at 7:00pm.

Respectfully submitted,

Kris Hawley  
Board Member