



**VILLAGE OF HEWITT
MINUTES
March 12, 2019 - VILLAGE BOARD MEETING**

The meeting was called to order at 7:00 PM by President Stueland.

PRESENT: Mary Burr, Mike Draxler, Marlene Stueland, Kris Hawley, Sue Hasenfang, Kevin Nowack

ABSENT: Charlie Adamski

GUESTS: Matt Metcalf, H.A.R.D., Mike Voss, MSA

MINUTES: A motion by Kris, second by Kevin to approve the February 12, 2019 regular board meeting minutes carried. A motion by Mike, second by Kevin to table the February 18, 2019 Special Board Meeting minutes approval pending the re-submission of the minutes with a more comprehensive summary of the meeting carried. Marlene reported Dan Borchardt would be submitting a summary of the meeting.

COMMUNICATION FROM THE PUBLIC: Residents were concerned about the snow that was plowed at the end of their driveways and culvert ends that were covered with snow.

PERMITS ISSUES: One building permit was issued.

DEPARTMENTAL REPORTS:

- A. **Hewitt Area Fire Commission:** Fire Commission did not meet. The 2% Fire Dues certification by the clerk was completed. A motion by Kris, second by Kevin to approve the Fire Commission bills carried.
- B. **Sanitary System:** Monthly maintenance report was reviewed. The Treatment Plant readings were high due to the amount of snow received this past month but were still within the normal range. Gordy reported it had been a tough month at the treatment plant with all the snow affecting ability to get to various components of the system.
 - **7th Street Lift Station:** Mike Voss gave an update on the inspection of the 7th Street lift station conducted by Dixon. The following was noted:
 - **Exterior conditions:** In good condition, coating is in fair condition with some rust bleed through; cover is in good condition; electrical equipment adjacent to wet well in good condition.
 - **Exterior recommendations:** *Overcoat the exposed section of the dry well when the dry well is partially repainted applying a two coat acrylic system. Install a screen on the wet well vent.*
 - **Interior conditions:** Upper can is in good condition; coating is in good condition overall. The middle can is in good condition; coating is in good condition overall. Bottom can is in good condition; coating is in good condition overall. Floor structure in the bottom can is in good condition as is the dry well ladder, sump pump, control panel and lighting. Piping coating in the bottom can is in poor condition.
 - **Interior recommendations:** *Budget for spot repainting in one to two years. Preliminary estimate for repainting from Dixon is \$10,000.*
 - **Phosphorus Project Update:** No updates.
- C. **Hewitt Area Recreation Department:** Matt Metcalf provided a review of projects the group is considering for improvements to Yellowstone park including: 2019 – Cement stairs from upper parking lot to park area; repair west outfield back stop. Future project considerations include continuing paving and adding curb of main parking lot and paving the east side of main parking lot adding curb. Matt presented information on holding a car show on tournament weekend at the upper parking area; a group of Village residents along with recreation department members will oversee the event; the board endorsed the idea; Matt will continue to provide updates as the planning goes forward.

8. FINANCIAL REPORTS:

- **Treasurer's Report:** Mary provided a review of the financial statement. A motion by Kevin, second by Mike to approve the treasurer's report carried.
- **Village Monthly Bills:** A motion by Kris, second by Kevin to approve the bills of the month in the amount of \$81,209.93 carried.
- **Ehlers Financial:** David Ferris gave a very informative presentation.

9. COMMITTEE REPORTS:

- A. **Roads:** Pothole patching will begin as soon as the snow melts and weather permitting. The Roads Committee will meet before the next board meeting.
- B. **Yellowstone Drive Reconstruction:** Nothing to report.

C. Building Maintenance:

- Administration Building: Nothing to report.
- Shelter Building: Nothing to report.
- Village Hall: Painting of the former office has been completed. Paint touch-up was completed in the main hall and bathrooms. The emergency light battery was replaced; fire alarms were all checked and in working condition.
- Yellowstone Pavilion: Mike is continuing to monitor the furnace. .

D. Other: Nothing to report.

E. Trails Committee: Did not meet.

F. Web Committee: The web site is being reviewed and updated.

G. Animal Control Officer: Nothing to report.

H. Emergency Government: Nothing to report.

I. County Trunk T Railroad Quiet Zone Committee: Nothing to report.

10. OLD BUSINESS: None

11. NEW BUSINESS:

- Resolution 1990-1 Village Pay Rates – A motion by Kris, second by Mike to approve reflecting the change in compensation for Al Breu, new home building inspector carried.
- Open Book (April 18, 2019 - 6-8 PM) – Board of Review (April 25, 2019 - 6-8 PM).
- 2019 Lawn Mowing Plan: Approval for the 2019 lawn mowing will be on the April agenda.
- Other: Discussion on residential culvert size, who determines size and process for approval/permits, was held. Appropriate ordinances/resolutions will be edited to reflect updates. Discussion on resident house number costs was also discussed with the recommendation costs related to such will become the responsibility of the home owner starting this year, i.e., 2019. Discussion on considerations to collect payment from property owners who have delinquent garbage/recycling bills such as discontinuing service, turn over to collection agency etc. As a first step a letter will be sent to these property owners outlining the course of action.

12. Adjournment: A motion by Mike, second by Kevin to adjourn at 10:00 PM carried.

Submitted by *Sue Hasenfang, Village Clerk*