

# HEWITT AREA FIRE COMMISSION MEETING MINUTES

Monday, August 05, 2019 – 8:00 PM

Hewitt Area Fire Department

## ROLL CALL

- Meeting called to order at 8:00pm by Chairman Al Breu
  - Board Members: Marlene Stueland, Jeff Graves -- Al Breu, Jeff Heeg & John Salzmann
  - Fire Department: Brian Hafermann, Roger Meyer, Mike Pahl, Scott Trachte -- & Mike Draxler

## APPROVAL OF MINUTES / FINANCIAL REPORT

- Minutes of the June 2019 Commission Meeting reviewed; Correction for June Minutes – Jeff Graves was not in attendance, he will be listed as the future replacement for Chris Hawley
  - Motion by John Salzmann, 2<sup>nd</sup> by Marlene Stueland to approve -- Motion carried
- Financial Report
  - . YTD July 2019 Financial Report; Will review Check Register cash flow with bank reconciliations at October Commission meeting
  - Motion by Jeff Graves, 2<sup>nd</sup> by John Salzmann to approve -- Motion carried

**DRAFT**

## OLD BUSINESS

- 2% Dues 2019 – checks arrived in August 2019
- Fire Station Ditch Project – is on hold, awaiting scheduling by the contractor
- Fire Station Roof – Quality Roofing has been contacted about completing the final inspection

## COMMITTEE REPORTS

- VERRC Committee - *Roger Meyer*
  - . Current Chair Roger Meyer reports that VERRC has operated for 14 years, being formed in 2005; current members include: Chuck Draxler, Mike Draxler, Mike Pahl, Adam Carolfi, Jeremy Rasmussen, with most-recent new members Zac Draxler and Scott Trachte; Cassie Horn is secretary for the group
  - . Fleet Status: DOT inspections were completed; thanks to Chuck Draxler who performed the required annual inspections; there are currently no issues with all units
  - . Vehicle mileage reports from June 2018 – June 2019 were presented; Vehicle maintenance reports YTD June 2019 were presented; Vehicle history shows that Engine 2, which was put in service in 2004, is next unit scheduled for replacement with possible date of 2024 (20 years); NFPA suggests that front-line vehicles are replaced every 15 years

## NEW BUSINESS

- Chief's Report
  - . Training Exercise: a recent joint training exercise at a house burn on Stadt involved nine local departments; approximately 65 firefighters participated and there were no injuries reported
  - . Group Purchase: five local departments combined for a group purchase from Kwik Trip of Gatorade/ Kwik Aid at a greatly discounted price
  - . Road Closure Request: upcoming planned Traffic Incident Management (TIM) training exercise in October on Marshfield Road between A and Stadt; will also be utilizing County Dispatch for the training

## NEW BUSINESS (CONT'D)

- Chief's Report (continued)
  - . Emergency Plan: following a weather incident on July 20<sup>th</sup> in the Village where a utility pole received damage, it was noted that Road Closure signs are needed; it is suggested that each Municipality obtain some; it was also suggested that Emergency Plans should be created for flooding, tornados, utility emergencies, etc.
  - . Dry Hydrants: all existing units were tested; have a possible new site at a pond at the corner of Stadt and Y
  - . Hose Testing: annual hose testing in-house at the station on Saturday, August 10<sup>th</sup>
  - . Pumpkin Run: Sat. November 02; same route as prior year: Village streets to partially close include Lanae, Third Street and the corner of Seventh and Hemlock; asking the Village for use of their chairs, picking up on Wednesday and return on Sunday; asking the Town for use of the Townhall
  - . Station Remodel Project: HAFD Officers to attend the August 13 Village Board meeting; will be researching the Community Foundation requirements and looking into nonprofit fundraising options
- 2020 Budget Prep: Municipalities to discuss Fire Commission 2020 Budget at their respective August meetings
- 2019 Personnel Committee: Town of Marshfield – John Salzmann; Village of Hewitt – Marlene Stueland & Hewitt Area Fire Department – Mike Pietsch will meet before October Commission meeting for annual Chief's Evaluation and to review Officers Salaries for the 2020 Budget;

## UNANTICIPATED NEW BUSINESS

- Village of Hewitt thanked the Hewitt Area Fire Department members for going above and beyond by volunteering their assistance when the utility pole was damaged; it was very much appreciated

## ADJOURNMENT

- Motion to adjourn by Marlene Stueland, 2<sup>nd</sup> by Jeff Heeg – meeting adjourned at 9:50pm by Chairman Al Breu

*Debbie Oestreich* | Hewitt Area Fire Commission – Finance Officer

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