



**VILLAGE OF HEWITT
BOARD MINUTES – November 9, 2010**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Dan Sova, Kris Hawley, Jeff Graves and Marlene Stueland

ABSENT: Scott Wunrow

GUESTS: Janet Weiler (Secretary, Hewitt Area Fire Commission)

MINUTES: A motion by Jeff, second by Kris to approve the October 12, 2010 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Kris second by Dan to approve the monthly bills carried.
- Fire Commission Meeting: Ken presented highlights from the November 4, 2010 Commission meeting. A recent question surrounding the current procedure for election/appointment of officers was questioned. The Commission agreed to continue with the past practice and to seek legal opinion whether the commission is compliant with State Statutes. The next Commission meeting will be December 6 at 8 PM. The Fire Department hosted a successful Pumpkin Run.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken. The alarm horn has been installed on the West 5th Street; new batteries have been ordered for the backup generator. Repairs were completed to the main line on Main Street. Sludge hauling is progressing with 14 loads hauled November 6; final loads will be completed this week.

Recreation Department:

- Nothing to report; group will not be meeting over the winter months.

FINANCIAL INFORMATION:

Sanitary	\$11,659.14
Village	\$3,189.18
Parks	\$12,690.71
Trails	\$10,390.76
Total Checking	\$ 37,929.79

- A motion was made by Dan with second by Jeff to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Dan, second by Dan to pay the bills of the month motion carried.

COMMITTEE REPORTS:

- Roads: Crack sealing is completed; Flags on light poles were taken down and Holiday lights were attached. Dips in the Village Hall parking lot will have recycled material added; street sweeping on Main Street is completed; Manhole rings have arrived; a light pole at Draxlers was dented by a car that backed into the pole; the "No Parking Warning Notice" was approved; Kris will have them printed.
- Grounds & Maintenance: Dan trimmed the shrubs around the Village Hall area the past month.
- Plan Growth Committee: The committee will meet November 30th; the committee continues working on the comprehensive plan.
- Parks Committee: Doine has completed the path and curb installation project. The ditch was cleaned; blacktopping project may not be done until Spring.
- Trails Committee: Project on hold for trail expansion until property owner issues are resolved.
- Animal Control Officer Report: Quiet month!

- Finance Committee: *The Finance Committee met and prepared the 2011 budget.*
- Web Committee: *Ken provided highlights from the committee meeting; the committee members are reviewing the Village's current web site with the intentions of updating and making it user friendly. The committee would welcome anyone interested in serving on the committee.*

OLD BUSINESS:

- ◆ *There was no old business.*

NEW BUSINESS:

- 2011 Budget: *The 2011 proposed budget was reviewed; minor edits were added.*
- Budget Public Hearing: *November 30, 2010 at 6:45 PM was set for the Public Hearing for the 2011 Village operating budget.*
- Operator License Approval: *A motion by Dan, second by Kris to approve an Operator License for Mindy Stellmach (works at Draxler's Food Mart) carried.*
- President Eilers passed the gavel to Mr. Dan Sova
- Mini Storage Building approval: *Mr. Ken Eilers presented a request to approve the construction of two mini storage buildings on his property. Board approval is necessary as the buildings exceed the 20 x 20 foot limitation. After review of the plans, a motion by Jeff, second by Kris to approve Mr. Eilers' request to construct two mini storage buildings carried.*
- Mr. Sova passed the gavel back to Mr. Eilers.

CORRESPONDENCE:

- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 9:15 PM

Submitted by: *Marlene Stueland, Clerk*