

Village of Hewitt and Town of Marshfield

Hewitt Area Trails Meeting Minutes

October 18, 2010

The Trails meeting was called to order at 6:30 with the following members present: Jeff Binder, Joe Bores, Mike Draxler, Ken Eilers and Karen Tritz

Absent: Romelle Bymers, Randy Dragt, Jenny Hafermann, Steve Kluge and Renee Tolppi

September 20, 2010 meeting minutes: Approved.

Public Input: None

September Financial Report

Beginning Balance	10,261.95
Incomes	78.69
Expenses	37.67
Ending Balance	10,302.97

Town Board meeting: The Board is waiting for the final quote for the West section of the Hewitt-Marsh Trail. Upon receipt, Ken will discuss with our DNR Rep.

Update on west section of trail: The contractor is planning to begin work this year if weather permits.

Easement: Land owners and the Town of Marshfield Board have agreed on terms for the easement that is needed to connect the Hewitt-Marsh Trail with City of Marshfield's trail system. The easement needs to be signed and recorded.

Drainage along the south side of the west section of trail: Water pooling by culverts should be resolved by increasing the size of the culverts and raising the trail 8-10 inches.

Gates for access points to the trail: Mike is working on the final measurements. The gates will be designed to allow access for maintenance and emergency vehicles.

Maintenance list: Mike distributed a list of tasks for each of the five sections of the H-M trail. We categorized the tasks as maintenance or improvements and will discuss and prioritize them at our January meeting. The sections were identified as: 1) East trails, 2) Village 20 acres, 3) Draxler land, 4) Treatment plant area and 5) Town 10-acres.

Selective harvesting (Stand one and Stand two): A management plan and aerial photo showing these wooded areas was distributed. It's too late in the year to consider this now so committee members were asked to review the documents in preparation for discussion at January's meeting. (Committee members, contact Karen if you were not at the meeting and need copies)

Name for the Town's 10 acres known as the old landfill: Tabled for next meeting.

Extend Hewitt-Marsh trail to Mill Creek Trail along old Hwy 10: Topic tabled until next year.

Items not anticipated in advance:

- Mike discussed the need to control buckthorn.
- Our next meeting will be held on 1/17/2011 at the Town Hall.

Tasks completed during the month: Mike cut and sprayed some of the buckthorn and completed a few other tasks. He will email dates and time to Karen to update the spreadsheet.

Agenda items for the January 17, 2011 Trails Meeting (6:30 – 7:30)

Status of the West section of the trail

Easement

Gates

Goals for 2011

Prioritize tasks on the maintenance/Improvement list

Selective harvesting

Name for property known as the Town old landfill

Suggestions for potential grant opportunities

Suggestions for potential boy scout and/or girl scout projects

Extend Hewitt-Marsh trail to Mill Creek Trail along old Hwy 10 (tabled until this winter)

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 7:45

Village of Hewitt and Town of Marshfield

Hewitt Area Parks Meeting Minutes

October 18, 2010

The Parks meeting was called to order at 7:30 with the following members present: Jeff Binder, Joe Bores, Mike Draxler, Ken Eilers, Fran Lang and Karen Tritz

Absent: Romelle Bymers, Randy Dragt, Jenny Hafermann, Steve Kluge and Renee Tolppi

September 20, 2010 meeting minutes: Approved.

Public Input: None

September Financial Report

Beginning Balance	11,792.12
Incomes	229.96
Expenses	335.55
Ending Balance	11,686.53

Village Board meeting: No action taken.

2010 MACF grant application: Ken received notice that we will not receive MACF funding to purchase spring riders for the playground.

2010 DNR Stewardship grant application: Ken received notice that the curb project did not rank high enough for DNR funding.

Update the donation board: Tabled until this winter.

Trail construction to the pavilion and ditch work: The west drive way has been moved to the north and end walls attached to the culverts. Trail construction from the Strupp section to the bike rack has been completed and is ready for blacktopping. Blacktopping will be coordinated with the curb project. Construction of the trail to the 7-9 year old ball diamond is partially completed.

Softball sales: No recently sales. The informational document that is distributed to potential advertisers has been updated for 2011.

Items not anticipated in advance:

- The advertising softballs have been taken down for the winter. Four we identified as needing repair before displaying next spring.
- Our next meeting will be held on 1/17/2011 at the Town Hall.

Tasks completed during the month:

- 10/9 – Softballs removed from the outfield fence and stored for the winter.
- 10/14 – Mark trail to the pavilion and to 7-9 year old ball diamond for in preparation for construction.
- Spread sheet updated.

Agenda items for the January 17, 2011 Parks Meeting (7:30)

Trail construction & ditch work
Curb and black topping project
Softball sales
Goals and projects for 2011
Outfield fence for west diamond
Landscaping: Ditch line, between trail and parking lot, other
HAPT plan update
Suggestions for potential grant opportunities
Suggestions for potential boy scout and/or girl scout projects
Updating the donor board
Items not anticipated in advance
Tasks completed during the month (dates & time)

Adjourned at 8:15

Submitted by: Karen Tritz – HAPT Secretary