



VILLAGE OF HEWITT BOARD MINUTES – October 11, 2011

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Dan Sova, Jeff Graves, Kris Hawley and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Charlie, second by Dan to approve the September 13, 2011 regular Board minutes carried with Kris and Jeff abstaining due to their absence at the September meeting. A motion by Kris, second by Jeff to approve the September 27, 2011 special board meeting minutes carried with Dan abstaining due his absence at the meeting..

COMMUNICATION FROM THE PUBLIC: None.

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The Fire Commission met October 3rd; the meeting primarily consisted of 2012 budget preparation; the fire chief provided an activity report.
- 2012 Fire Department Budget: A motion by Kris, second by Charlie to approve the Village's portion of the budget in the amount of \$23,527 carried with Jeff voting no.
- Pumpkin Run: The Fire Department will host the annual Pumpkin Run on November 5th.
- Monthly Bills: A motion by Charlie, second by Kris to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken. Notations included: electrical updates at the treatment plant will be evaluated to eliminate fuse blowing during electrical surges; sludge hauling will be scheduled as soon as the fields are ready; Gordy will coordinate the sludge hauling scheduling.

Recreation Department: The air conditioner at Yellowstone Park pavilion has been installed.

FINANCIAL INFORMATION:

Sanitary	\$52,431.21
Village	\$(37,678.99)
Parks	\$3,974.15
Trails	\$12,217.75
Total Checking	\$30,844.12

- A motion was made by Jeff second by Dan to approve the Village & Sanitary treasurer report. Motion carried.
- A motion made by Kris, second by Charlie to pay the bills of the month carried.

COMMITTEE REPORTS:

- Roads: Kris reported that the culvert on the corner of Fourth and Yellowstone will be repaired as well as the drive to the treatment plant that sustained washouts during one of the summer storms. Second and sixth streets will be blacktopped within the next two weeks weather permitting. Main Street will be scheduled for street sweeping.
 - The Fire Department submitted a request for approval to close one lane of traffic between 10 – 11:30 AM on November 5th on village streets that will be used for the annual Pumpkin Run; a motion by Dan, second by Jeff to approve limiting traffic to one lane on affected streets carried. It was noted that streets affected will have fire department personnel monitoring traffic flow at all entry points during the event.
- Grounds & Maintenance: Dan did not have time to complete the non-compliant issues at the treatment plant that were cited during the annual fire inspection; Dan was requested to take care of this before the November meeting. Several other maintenance items were brought to Dan's attention to be fixed.
- Emergency Government: Charlie reported that the siren was installed; the wiring was completed and the siren will be tested to see if it works.
- Parks Committee: Ken provided updates from the last committee meeting.

- Trails Committee: Doine Excavating is working on the trail extension for the portion that is in the Town of Marshfield; it is hoped that the extension work will be completed this fall.
- Comprehensive Planning Committee: The Committee met October 5th and continues to review the draft document. The Committee will meet November 29th at which time it is anticipated that a report will be received on the water study for the Village.
- Weed Commissioner Report: Dan reported that the roadside ditches will be mowed soon; the residential lots that were in violation have been mowed.
- Animal Control Officer Report: Nothing to report.
- Web Committee: A temporary site has been created; the committee will meet October 23rd.

OLD BUSINESS:

- ◆ There was no old business.

NEW BUSINESS:

- 2012 Ambulance Contract: The City of Marshfield submitted the annual ambulance contract for \$15,467; a motion by Charlie, second by Kris was made to approve the contract; motion carried with Dan voting no.
- Finance Committee Minutes for the October 6th meeting were approved on a motion by Kris, second by Charlie.
- 2012 Budget: Board members spent time reviewing the proposed 2012 budget making minor adjustments as needed. A public hearing will be held on November 8th at 6:30 PM at the Village Hall for the 2012 budget.

CORRESPONDENCE:

- The Correspondence File was passed around for Board review.

Meeting adjourned at 9:40 PM

Submitted by: *Marlene Stueland, Clerk*