

**Village of Hewitt and Town of Marshfield**  
Hewitt Area Trails Meeting Minutes  
September 19, 2011

The Trails meeting was called to order at 6:35 with the following members present: Jeff Binder, Joe Bores, Romelle Bymers, Ken Eilers and Karen Tritz

Absent: Randy Dragt, Mike Draxler, Jen Hafermann, Steve Kluge and Renee Tolppi

August 15, 2011 meeting minutes: Approved.

Public Input: Pete and Maureen Hulke expressed interest in joining the committee

**August Financial Report**

Beginning Balance	12,196.04
Incomes	87.09
Expenses	<u>37.68</u>
<b>Ending Balance</b>	<b>12,245.45</b>

**Town Funds**

FY 2010/2011	8,000.00
DNR Stewardship Grant	6,900.00
Umhoefer Foundation	<u>3,000.00</u>
<b>Total</b>	<b>17,900.00</b>

**Town Board meeting:** No action taken.

**Village Board meeting:** No action taken.

**Update on west section of trail:** Mike, Joe, Jeff, Al Breu and Ron Doine conducted a site visit in preparation for construction. Joe reported that Ron would like to begin work this week. He also said that there will be two areas on the trail that will be built to accommodate heavy equipment crossing the trail.

**Easement:** In process of being recorded at the county.

**Deed:** No update.

**Gates for access points to the trail:** No update.

**Selective harvesting:** We anticipate that Steve Grant will mark trees in the next week or two. After that we can contact loggers for bids. Harvesting will most likely occur the fall or winter of 2012.

**Weeds on the trail:** Ken mowed the trail about a month ago. Joe will ask their operator to cut the weeds again this fall.

**Items not anticipated in advance:**

- Mike hosted a land conservation tour of the woods and lagoon areas for participants from 5 agencies. Mike received positive feedback and an offer to assist with educational signage.
- Steve Kluge mentioned to Ron Doine that we need an estimate for rip rap rock around the double culverts on West 5<sup>th</sup> Street.
- Karen provided Sandy Egstad (Friends of the Trails) with an updated description of the H-M trail for their brochure.
- We discussed a couple ideas to address dog waste left on the trail. 1) Additional signage, 2) Notification with tax statements. Ken will review the dog license application that is sent with tax statements to see if dog waste is addressed or if it could be added to the form.
- Our trails brochure needs to be updated.
- Our next meeting will be 10/17 at 6:30; then we'll break until 2/20/2012.

**Tasks completed during the month:** Joe, Mike, Jeff, Al Breu and Ron Doine met on 8/22.

**Agenda items for the October 17, 2011 Trails Meeting (6:30 – 7:00)**

Status of the West section of the trail  
Deed  
Material for gates  
Selective harvesting  
Items not anticipated in advance  
Tasks completed during the month (dates & time)

**Items for future agendas**

Rip rap rock around double culverts on East 5<sup>th</sup> Street  
Spray weeds on the trail – April  
Cut weeds on the trail – June and August

Adjourned at 7:40

**Village of Hewitt and Town of Marshfield**  
Hewitt Area Parks Meeting Minutes  
September 19, 2011

The Parks meeting was called to order at 7:40 with the following members present: Jeff Binder, Joe Bores, Romelle Bymers, Ken Eilers, Fran Lang and Karen Tritz

Absent: Randy Dragt, Mike Draxler, Jen Hafermann, Steve Kluge, Fran Lang and Renee Tolppi

August 15, 2011 meeting minutes: Approved.

Public Input: None

**August Financial Report**

Beginning Balance	3,030.07
Incomes	253.00
Expenses	<u>7,782.06</u>
<b>Ending Balance</b>	<b>- 4,498.99</b>

**Town Board meeting:** No action taken.

**Village Board meeting:** The Village Board approved purchase and installation of an air conditioning unit for the kitchen and hand dryers for the restrooms. Both projects will be funded by the Rec Dept.

**Gazebo:** Ken asked for volunteers to help sand areas of the gazebo. His mother has started sanding and will stain after sanding is complete. Romelle is designing a landscape plan and will get a quote for hardscaping. Planting will be done next spring. We also discussed installing gutters, power for lighting and a ceiling.

**Estimate to black top trails in the park and around the buildings:** Jeff left numerous messages for contractors but they have not followed up with him. He has a couple more leads that he'll contact.

**Softball sales:** We can display 16 – 20 more softballs without looking crowded. Joe will continue to make contacts and Karen will send letters to the HARD ball sponsors that are not advertising on the ball field fences. Mid October the softballs will be taken down and stored for the winter.

**Installation of Yellowstone Trail Signs:** Tabled for February's meeting.

**Items not anticipated in advance:**

- Ken finalized the DNR grant. Our DNR Rep inspected the project and forwarded information to the State to issue final payment.
- We recently received a 2,000.00 donation to use at the park.
- An invitation from the Department of Tourism and the Wisconsin's Yellowstone Trail Association was distributed for participation at a workshop to promote tourism along the Yellowstone Trail and make plans for the 100 year anniversary. Committee members are asked to attend if possible.
- Our parks brochure needs to be update.
- Our next meeting will be 10/17 at 6:30; then we'll break until 2/20/2012.

**Tasks completed during the month:** None reported.

**Agenda items for the October 17, 2011 Parks Meeting (7:00)**

Gazebo update – sanding, staining and landscaping/hardscaping estimate

Estimate to replace recycled blacktop surfaces in the park with blacktop

Softball sales

Selective harvesting

Workshop to promote the Yellowstone Trail and plan for the 100 year anniversary

Items not anticipated in advance

Tasks completed during the month (dates & time)

**Items for future agendas:**

Landscaping - fall

HAPT plan – winter

Yellowstone Trail signs - February

Gazebo: 1) gutters, 2) power for lights, 3) ceiling, 4) landscaping - April

Spray weeds in the parking lot – April

TransCanada application – January/February

Adjourned at 8:40

Submitted by: Karen Tritz – HAPT Secretary