



VILLAGE OF HEWITT BOARD MINUTES – September 12, 2010

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Dan Sova, Kris Hawley, Scott Wunrow, Jeff Graves and Marlene Stueland

ABSENT: None

GUESTS: Janet Weiler (Secretary, Hewitt Area Fire Commission)

MINUTES: A motion to approve the minutes by Jeff, second by Scott carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues. The quarterly report listing permits issued was reviewed.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Scott second by Dan to approve the monthly bills carried.
- Fire Commission Meeting: Revisions to the Bylaws were reviewed with several edits recommended which will be presented at the next Commission meeting on October 4, 2010.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken.
- 5th Street Lift Station Update: The new pump has been installed in the 5th Street lift station and is working efficiently. An alarm has been ordered for the lift station and will be installed upon its arrival. The alarm will cost approximately \$200 and will be installed at no cost.
- Treatment Plant Sampler: The sampler at the treatment plant quit working; a new one has been ordered with anticipation that it will arrive this week and be installed upon its arrival.
- Main Street sewer repair: A motion by Jeff, second by Scott to approve the repairs of a sewer line on Main Street that were the result of a ground rod protrusion at an approximate cost of \$1,400 carried. Kris will schedule the repairs.
- Other: Sludge hauling will be scheduled for this fall weather permitting as well as land availability. Mr. Ron Bell submitted a request to defer sewer and garbage billing for the period January 1-March 31, 2011 as they will be residing in Florida during this time period. A motion by Kris, second by Jeff carried to approve the deferment.

Recreation Department:

- The Recreation Department submitted a request to the Board for approval to install a new pathway at Yellowstone Park approximately six (6) feet wide from the parking lot to the seven & eight year old ball diamond. The Recreation Department will fund the entire project using funds received from their 2010 summer fundraisers. A motion by Scott, second by Jeff to approve the pathway project donation with thanks carried.
- Yellowstone Park curb project: The Recreation Department submitted a proposal to donate \$3,000 to begin the curb work project. The intent is to install curb as far as possible with this donation. A grant had been submitted some time ago for this project as well which, if awarded, would allow for additional curb installation. Ken will check on the status of the grant. A motion by Jeff, second by Kris to accept the generous donation of \$3,000 from the Recreation Department for this project carried.

FINANCIAL INFORMATION:

Sanitary	\$(57,021.48)
Village	\$64,198.06
Parks	\$11,792.12
Trails	\$10,261.95
Total Checking	\$29,230.65

- *A motion was made by Kris with second by Scott to approve the Village & Sanitary treasurer report. Motion carried.*
- *A motion was made by Kris, second by Dan to pay the bills of the month and authorizing Marlene to access the line of credit as needed to provide sufficient funding to cover the bills; motion carried.*
- *Marlene informed the board that the paperwork for refinancing the existing fire equipment loan plus adding \$36,000 for the new truck was moving forward along with the renewal of the line of credit. The paperwork should be ready for signature(s) shortly.*

COMMITTEE REPORTS:

- Roads: Kris provided updates on the parking sign installation and general maintenance.
 - LRIP Bid opening: Two bids were received as follows:
 - American Asphalt - \$18,967
 - Wood County Highway Department - \$15,340.15
 - A motion was made by Scott, second by Dan to award the project to Wood County Highway Department. The work is expected to be done late September to early October.*
 - *Crack sealing of Village streets should be done late September to early October.*
- Grounds & Maintenance: *Village Hall painting project is complete; volleyball light switch has been installed.*
- Emergency Government: *No report.*
- Parks Committee: *Doine should be starting on the ditch project at Yellowstone Park shortly. A motion by Jeff, second by Kris to approve \$864 for culvert end-walls on driveway entrance culverts carried.*
- Trails Committee: *Town of Marshfield wants monies received from grants and/or donations to be handled by the Village versus being handled by the Town of Marshfield. A motion by Jeff, second by Scott to accept Town of Marshfield funds for planned trail improvement and the funds to be managed by the Village of Hewitt; motion carried..*
- Animal Control Officer Report: *Many complaints about howling dogs were received this month and are being addressed as reported. Fine notifications are being mailed to residents that have not licensed their dogs for 2010.*
- Planning Committee: *The planning committee met August 26th and will meet on September 27th. A public open house will be held on September 28th to inform the public of the community survey results.*
- Weed Commissioner Report: *No report.*

OLD BUSINESS: None**NEW BUSINESS:**

- ◆ *First Reading Ordinance 16.01 Hewitt Area Fire Department (revised): A motion by Dan, second by Kris to approve the first reading of Ordinance 16.01 as revised carried.*
- ◆ *Village Insurance Meeting: A meeting has been scheduled for September 21st to receive insurance proposal for October 2010-September 2011 Village insurance coverage.*

CORRESPONDENCE:

- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 9:22 PM

Submitted by: *Marlene Stueland, Clerk*