

## Village of Hewitt and Town of Marshfield

Hewitt Area Trails Meeting Minutes

May 24, 2010

The Trails meeting was called to order at 6:35 with the following members present: Jeff Binder, Joe Bores, Mike Draxler, Ken Eilers, Steve Kluge and Karen Tritz

Absent: Romelle Bymers, Randy Dragt and Renee Tolppi

April 18, 2011 meeting minutes: Approved.

Public Input: None

### April Financial Report

Beginning Balance	12,123.53
Incomes	77.63
Expenses	.00
<b>Ending Balance</b>	<b>12,201.16</b>

**Town Board meeting:** No action taken.

**Village Board meeting:** No action taken.

**Update on west section of trail:** It's too wet to begin work, but we anticipate work to begin in July and be completed this year.

**Easement:** No update.

**Gates for access points to the trail:** Jeff will contact Matt. Based on cost, we may need to prioritize locations.

**Maintenance/Improvement list/Goal for 2011:** List reviewed and updated.

**Blacktop around double culverts on East 5<sup>th</sup> Street:** Steve reported that Mr. Doine recommended rip rap rock instead of blacktop because blacktop would be hard to compact. An estimate for the rock is pending; Steve will follow up with Mr. Doine and Ken will add to the Village Board agenda.

**Selective harvesting (Stand one and Stand two):** The Board approved moving forward with this project. Mike will contact Steve Grant to mark trees and also contact foresters for quotes.

**Items not anticipated in advance:** Jeff suggested that the sign on the treatment plant road be moved to so it's more visible for travelers. Ken will check.

**Tasks completed during the month:** Mike patched and area on the trail.

### Agenda items for the June 20, 2011 Trails Meeting (6:30 – 7:30)

Status of the West section of the trail

Easement

Gates

Rip rap rock estimate for culverts at 5<sup>th</sup> street

Selective harvesting

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 7:25

## Village of Hewitt and Town of Marshfield

### Hewitt Area Parks Meeting Minutes

May 24, 2011

The Parks meeting was called to order at 7:30 with the following members present: Jeff Binder, Joe Bores, Randy Dragt, Mike Draxler, Ken Eilers, Steve Kluge, Fran Lang and Karen Tritz

Absent: Romelle Bymers and Renee Tolppi

April 18, 2011 meeting minutes: Approved.

Public Input: None

#### April Financial Report

Beginning Balance	5,382.45
Incomes	7,058.38
Expenses	.00
<b>Ending Balance</b>	<b>12,440.83</b>

**Town Board meeting:** No action taken.

**Village Board meeting:** Ken reported that the Board approved the Rec Department's request to installation an electronic activity sign at the park. They also approved to hire seeding done in the ditch and along the curb.

**Using patio blocks for picnic table and bench surfaces:** Steve and Mike will measure to determine the number of patio blocks needed and Mike will check on cost.

**Blacktop the trail to the pavilion and seed the shoulders:** Neither has been done.

**Ditch work and seeding along the curb:** Ditch work and seeding has been started.

**Softball sales:** An additional 11 have been sold. Half of the softballs are displayed on the East fence and the remaining will be displayed on the West fence following installation this spring.

**TransCanada application:** Karen will request funds to purchase cement to pour a concrete floor in a gazebo so it is wheel chair accessible.

**Install drain tile to improve drainage on the 7-8 ball diamond:** The Rec department will complete this project on a work night before the games begin on Tuesday 6/7.

**Install additional locks to improve the pavilions window security:** Ken will purchase 12 brackets; four for each window.

**Review and update the prioritization list:** We reviewed and re-prioritized projects on the list.

**Cave in the cistern:** No action taken by the Board.

**Landscaping:** We reviewed the landscape plan, discussed large rocks, plants and shrubs along the curb and trees along the road between the driveways.

**HAPT Plan:** No update.

**Update the donation board:** Completed.

**Items not anticipated in advance:**

- Jeff presented an estimate to resurface the recycled blacktop surfaces in the park with blacktop. He will request another estimate for comparison.
- A Village resident offered to fund a gazebo in memory of his child. Ken is checking with Menard's on plans for larger park-size gazebo's and committee members are asked to look for other plans.

**Tasks completed during the month:** None reported.

#### Agenda items for the June 20, 2011 Parks Meeting (7:30)

Using patio blocks for picnic table and benches surfaces: 1) Number of surfaces and 2) Size of pads.

Gazebo

Blacktop the trail to the pavilion and seed the shoulders

Ditch work and seeding along the curb

Estimate to replace recycled blacktop surfaces in the park with blacktop

Softball sales

TransCanada application

Locks for windows

HAPT plan update

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 8:35

Submitted by: Karen Tritz – HAPT Secretary