

**Village of Hewitt and Town of Marshfield**  
Hewitt Area Parks Meeting Minutes  
February 20, 2012

The Parks meeting was called to order at 7:30 with the following members present: Jeff Binder, Joe Bores, Romelle Bymers, Mike Draxler, Ken Eilers, Fran Lang and Karen Tritz

Absent: Randy Dragt, Jen Hafermann, Steve Kluge and Renee Tolppi

October 17, 2011 meeting minutes: Approved.

Public Input: None

**January Financial Report**

Beginning Balance	5,984.70
Incomes	531.15
Expenses	<u>.00</u>
<b>Ending Balance</b>	<b>6,515.85</b>

**Village Board meeting:** No action taken

**Goals and Objectives:** We reviewed and prioritized a list of projects then ranked them into a long range plan. Items considered for 2012:

- Yellowstone Recreational Park: 1) Score board for west diamond, 2) Signage for Trailhead map, 3) Garbage and Recycle containers, 4) Landscaping, 5) Blacktop trail surfaces in the park, under bleachers and around buildings
- McLean Street Park @ Village Hall grounds: 1) Remove fences from the sides of the ball field

**2011 Donations:** Ken will review the list.

**Purchase Yellowstone Trail signs:** Karen will order 2 signs to mark the route of the Yellowstone Trail.

**Project suggestions for 2,000.00 donation:** This donation will be designated for a 50/50 grant to resurface trails in the park, under bleachers and surfaces around the buildings.

**Gazebo:** Romelle provided an estimate for landscaping around the gazebo. She was asked to schedule the project for this spring with the stipulation that it will not exceed the estimate.

**TransCanada application:** Tomorrow night we'll ask the Hewitt Area Rec Department if they'll help fund a blacktop project for trails in the park, surfaces under bleachers and around buildings. If they agree, Karen will submit an application.

**Softball sales:** Ken provided a report showing the history of softball sales which began in 2008. To date we have 48 businesses that use the ball field fences for advertising and we have space remaining for 7 more softballs.

**Installation of hand dryers:** We have the dryers and they'll be installed before the summer ball games begin.

**HAPT Plan Update:**

- Adoption by Boards: Pending finalization of the plan
- Better utilize lawn space at the treatment plant: Reassess July/August after a site visit
- Improve access to lagoons from the West: Concerns with access for trucks and snowplowing; reassess July/August after a site visit
- Dog Park: Need additional details for discussion, i.e. size, park requirements, fencing, benches, etc.

**Items not anticipated in advance:**

- Trenching along the north side of the trail in preparation for lights along the trail and power to the gazebo
- Landscaping along the trail between the gazebo and pavilion

**Tasks completed during the month:**

**Agenda items for the March 19, 2011 Parks Meeting (7:30)**

- Purchase/installation of Yellowstone Trail road signs
- Gazebo – estimate for landscaping/hardscaping and estimate for gutters
- TransCanada application to blacktop trails in the park
- Softball sales
- HAPT Plan update

- Items not anticipated in advance
- Tasks completed during the month (dates & time)

**Items for future agendas:**

- Gazebo: 1) sanding/staining, 2) gutters, 3) power for lights, 4) ceiling – April
- Spray weeds in the parking lot – April
- Landscaping along the trail between the gazebo and pavilion – Spring
- Remove fencing for ball field at village grounds – Summer/Fall
- Site visit to treatment plant to assess lawn space and access to the lagoons from the treatment plant road – July/August

Adjourned at 8:50

Submitted by: Karen Tritz – HAPT Secretary

**Village of Hewitt and Town of Marshfield**  
Hewitt Area Trails Meeting Minutes  
February 20, 2012

The Trails meeting was called to order at 6:30 with the following members present: Jeff Binder, Joe Bores, Mike Draxler, Ken Eilers and Karen Tritz

Absent: Romelle Bymers, Randy Dragt, Jen Hafermann, Pete Hulke, Steve Kluge and Renee Tolppi

October 17, 2011 meeting minutes: Approved.

**January Financial Report**

Beginning Balance	11,621.05
Incomes	11.93
Expenses	<u>.00</u>
<b>Ending Balance</b>	<b>11,632.98</b>

**Town Funds**

FY 2010/2011/2012	12,000.00
DNR Stewardship Grant	6,900.00
Umhoefer Foundation	<u>3,000.00</u>
<b>Total</b>	<b>21,900.00</b>

**Town Board meeting:** No action taken.

**Goals and Objectives:** We reviewed and prioritized a list of projects then ranked them into a long range plan. Items considered for 2012:

- Natural Area and Lagoons: 1) Nature walking trails, 2) Construct/install bridge between ponds, 3) Picnic area/trash receptacles, 4) Nature viewing (signage)
- 10-Acre Park: Complete west section of the trail, 2) Trail stop-off with picnic area/trash receptacles
- Hewitt-Marsh Trails: 1) Permanent gates

**Status of the west section of trail:** Work will begin again ASAP. Ken discussed the requirements needed to finalize the grant with Mike and Joe.

**Deed:** Finalized; 49 ½ feet was deeded to the Town.

**Materials for gates for access points to the trail:** 160 feet of 2 inch stainless pipe has been purchased. Mike will calculate the amount of material needed for each gate and Ken will check on other materials that will be needed to build them.

**Selective harvesting:** No update. Will discuss again next fall.

**Bench for Info Group:** A park bench was donated for use along the trail. We'll fasten a "donated by" tag on the bench and send a picture to Info Group. We also discussed pouring a concrete slab and attaching the bench to it.

**Items not anticipated in advance:** Nothing reported.

**Tasks completed (dates & times):** Nothing reported

**Agenda items for the March 19, 2012 Trails Meeting (6:30 – 7:00)**

- Status of the west section
- Update on plans for gates
- Donated by tag for bench from Info Group
- Items not anticipated in advance
- Tasks completed during the month (dates & time)

**Items for future agendas**

- Rip rap rock around double culverts on East 5<sup>th</sup> Street
- Spray weeds on the trail – April
- Cut weeds on the trail – June and August
- Selective Harvesting- Fall/Winter

Adjourned at 7:30