



## VILLAGE OF HEWITT BOARD MINUTES – February 9, 2010

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Dan Sova, Kris Hawley, Scott Wunrow, Bob Wunrow and Marlene Stueland

**ABSENT:** Steve Uthmeier

**GUESTS:** Janet Weiler (Secretary, Hewitt Area Fire Commission); Alan & Judy Schiferl

A motion to approve the minutes by Dan, second by Kris for the Regular Board Meeting held January 12, 2010.

**COMMUNICATION FROM THE PUBLIC:** None

**BUILDING PERMITS ISSUES:** No issues.

### **DEPARTMENTAL REPORTS:**

#### Hewitt Area Fire Commission:

- Approval of Bills: *A motion by Kris second by Scott to approve the monthly bills carried.*
- Mutual Aid Agreements: *The Board approved the following Mutual Aide Agreements by majority vote:*
  - *Town of McMillan*
  - *Town of Rock*
  - *Town of Richfield*

#### Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: *The monthly maintenance report prepared by Reigel's Plumbing was reviewed. The McLean & Co. Trk T Lift station continues to be monitored as one of the pumps frequently kicks out; Regiels's will contact Dakota Electric the next time this incident occurs to determine if it is an electrical issue. The maintenance process for applying degreaser to the lift stations was reviewed; currently Reigel's applies degreaser on a regular maintenance schedule with additional cleaning scheduled for the lift station located on West 5<sup>th</sup> street which includes at least two maintenance cleanings.*
- Treatment Plant WPDES Permit: *The DNR has approved the renewal of the WPDES permit for another five years. Additional testing for phosphorus is now required on a monthly basis; chloride testing is required quarterly and pcb's will be tested once in 2011. The permit will be issued following the time period allowed for public input on the renewal.*
- Insurance Claim Update: *Ken had contacted the Village insurance carrier to obtain more information as to the reason for the denial of the recent equipment failure claim. This particular claim was denied due to the equipment having extensive corrosion. The board discussed whether this type of insurance was worth the cost and agreed to review this coverage option when the policy renewal is due.*
- Aeration Motor: *Gordy recommended the purchase of a back-up motor for the Sanitary aeration system at an approximate cost of \$475; the board agreed this was needed and a motion by Scott, second by Dan to approve the expenditure to acquire a back-up motor carried.. Ken will ask Gordy to proceed with the purchase.*

### **FINANCIAL INFORMATION:** Balances as of 1/31/10:

Sanitary	\$1,801.66
Village	\$67,149.92
Parks	\$ 9,470.39
Trails	\$10,441.60
Total Checking	\$88,863.57

- *A motion was made by Scott with second by Kris to approve the Village & Sanitary Utility Treasurer's Report. Motion carried.*
- *A motion by Scott, second by Kris to pay the bills of the month was made; motion carried.*
- *A motion by Scott, second by Dan to approve the Real estate Treasurer's report was made; motion carried.*
- *Bob Wunrow, Financial Administrator, presented and reviewed the 2009 Year-End Financial Reports with the Board. The financial report due to the State will be completed and submitted by the end of the month.*

#### **COMMITTEE REPORTS:**

- Roads:
  - *Kris reported that the holiday lights had been taken down. Additional replacement flags will be ordered to complete the needed inventory for Main Street light poles.*
  - *Kris reported that he had received calls from residents regarding their mailboxes being broken during a recent snowplowing. Board members agreed that mailboxes are private property of the homeowner and replacement of such is not the responsibility of the Village or the contracted vendor for snowplowing.*
- Grounds & Maintenance:
  - *Dan has been working on several maintenance repairs at the Village hall including the kitchen faucet and heat registers. Dan will bring forth a recommendation on painting the interior of the hall at the March meeting. The floors will be cleaned and waxed in early May.*
  - *The Rental agreements for the Village Hall & Yellowstone Park were reviewed with several updates recommended. Marlene will update the current agreement with review at the March meeting.*
- Emergency Government: *No report.*
- Parks Committee: *The committee met in March and will meet again in February; current topics include planning activities for 2010.*
- Trails Committee: *The committee met in March and will meet again in February; activities include trail planning and enhancements for 2010.*
- Animal Control Officer Report: *No recent activity. Dan was requested to follow-up with outstanding ordinance violations and to send notices as needed.*
- Planning Committee: *Members of the Village's Planning committee met January 26<sup>th</sup> and will meet February 18<sup>th</sup>. Recommendations included:*
  - *On behalf of the Planning Committee, Kris made a motion to install no parking signs on one side of the following streets for Phase I: McLean Drive, Butternut, Apple Lane, Allen Street, First and Second streets. A study by a member of the Planning committee showed that these streets were narrower than newer streets and parking on one side only was warranted due to safety and for emergency vehicle reasons. The estimated cost of signage was \$65per sign. After discussion roll call was taken on the motion: Kris YES; DAN NO; Scott NO; motion failed.*
  - *Scott made a motion to install no parking signs on one side of Yellowstone Drive; motion failed due to a lack of a second.*

*At this time, President Eilers passed the gavel to Dan Sova.*

- *Ken made a motion to approve meeting payment (\$112/hour) for Mr. Ted Powell, Hydrogeologist from Aquifer Science & Technology to attend the next Planning Committee meeting; second by Scott; motion carried. Mr. Powell will provide information regarding Village of Hewitt water resources and other related information.*
- *The Planning Committee also discussed the pursuit of Village participation in the proposed water line from Wausau to the area and recommended that the Village not pursue this option at this time due to projected costs; no action required.*

*The gavel was returned to Mr. Eilers.*

**OLD BUSINESS:**

- ◆ Village property land sale requirements: *Marlene had presented general information, as requested, on the process for the Board to follow if the Village sold any of their land. Mr. Alan Schiferl is exploring options to access his property due Highway 10 expansion. Mr. Schiferl requested that the Board add to their March agenda granting an easement to him on Village owned land.*

**NEW BUSINESS:**

- ◆ Village Neighborhood Watch: *The Board reviewed the current village program and encourages residents to be watchful of unusual activity in their neighborhoods. If anything appears to be suspicious, residents should immediately contact the Wood County Sheriff's office.*
- 2010 Village Property Lawn mowing: *Scott will contact the 2009 vendor for a quote for 2010.*

**CORRESPONDENCE:**

- *The Correspondence File was passed around for Board review.*

**FUTURE MEETINGS:**

- ◆ Planning Committee – Thursday – February 18, 2010 – 7 PM – Village Hall
- Village Board Meeting – Tuesday – March 8, 2010 – 7 PM – Village Hall

Meeting adjourned at 10:15 PM

Submitted by: *Marlene Stueland, Clerk*