



**VILLAGE OF HEWITT
BOARD MINUTES – October 8, 2013**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Charlie, second by Kevin to approve the September 20, 2013 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC:

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The Fire Commission met recently; notations included hose and pump testing was completed in the last two months; A DNR grant for FY 14 was awarded; the Village's matching share is \$79; the FY 14 budget came in at \$52,000 total to be split by valuation calculations between the Village and Town of Marshfield. An estimate of \$2,800 was received to replace the overhead doors at the fire station. A new trailer was purchased to carrying the 6-wheeler to comply with weight recommendations for this vehicle. The annual Pumpkin Run will be held November 2. A request to approve closing one lane of traffic between 10 – 11:30 AM on village streets that will be used for the annual Pumpkin Run was submitted. A motion by Kris, second by Kevin to approve limiting traffic to one lane on affected streets carried. It was noted that affected streets will have fire department personnel monitoring traffic flow at all entry points during the event.
- Monthly Bills: A motion by Kris second by Dan to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed
- Sludge hauling – no update on scheduling.

Recreation Department: The committee will not meet until February 2014.

Finance Report

Sanitary	\$14,492.58
Village	\$ 3,645.62
Parks	\$ 5,272.19
Trails	\$ 3,527.04
Total Checking	\$26,937.43

- A motion was made by Kevin second by Charlie to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Dan to pay the bills of the month carried.

COMMITTEE REPORTS:

- Roads: The work on Evergreen Street is scheduled for late October. Ninth Street shoulder work will be done at an estimate of \$1,900.
- Grounds & Maintenance: Dan is following up on the emergency lights at Yellowstone Park pavilion which need to be replaced; Dan worked on the lights at the fire station, one light is working well; the other is not; Dan will address the issue.
- Emergency Government: One house address sign is on back order.
- Parks Committee: Kevin reported the gazebo materials were installed.
- Trails Committee: The committee met briefly; the connecting corridor grant award was for \$45,000 which is less than expected; the committee will meet in the near future to determine what project work will be done using the amount awarded. Gates will be installed in the near future.
- Animal Control Officer Report: One incident reported which was resolved.
- Web Committee: The Committee did not meet.
- Weed Commissioner Report: Dan reported all properties are in compliance with the weed ordinance.

OLD BUSINESS:

- The updated Comprehensive Plan was distributed to board members for their review.

NEW BUSINESS:

- Wood County Highway snow removal agreement – *A motion by Kris, second by Charlie to sign the county highway department form declining snow plowing services for winter 2013-14; motion carried.*
- 2014 Fiscal Year budget preparation – *The Finance Committee will meet October 29th for the purpose of developing the FY 2014 annual village/sanitary budget.*
- Insurance Renewal Presentation – *A motion by Dan, second by Charlie to approve the 2013-14 annual village liability insurance coverage carried.*
- Correspondence: *The correspondence file was reviewed by members*

Meeting adjourned at 8:55 PM

Submitted by: *Marlene Stueland, Clerk*