



VILLAGE OF HEWITT
BOARD MINUTES – November 13, 2012
7 PM – Village of Hewitt Hall

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Dan Sova, Kevin Nowack, Kris Hawley, Marlene Stueland.

ABSENT: Charlie Adamski

GUESTS: None

MINUTES: A motion by Kris, second by Kevin to approve the October 9, 2012 regular board meeting minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: No updates were presented.
- A motion by Kris, second by Dan to approve the mutual aide agreement with McMillan, Rock, Lincoln and Cameron Townships carried.
- A motion by Kevin, second by Dan to approve the monthly bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed notations included: Lift station pump #2 at McLean was blocked; Reigel's initially responded; however they were unable to fix the problem therefore Tweet Garot was called in to repair. Gordy is working on year-end reports. The Sanitary committee will meet in the near future to tour the treatment plant. Future discussions on development of an emergency plan in case of a natural disaster will be held.

FINANCIAL INFORMATION:

Sanitary	29,238.85
Village	11,762.73
Parks	5,393.31
Trails	6,889.98
Total Checking (Per monthly bank statement)	53,284.87

- A motion made by Dan second by Kris to approve the Village & Sanitary financial report carried.
- A motion made by Kris second by Kevin to pay the bills of the month carried.
- Marlene presented the special assessment listing for those who have outstanding garbage and sewer invoices.

COMMITTEE REPORTS:

- Roads: Street sweeping was completed; Rays Electric put the holiday lights up, still waiting for Wood County to complete shouldering work (estimate pending).
- Grounds & Maintenance: Dan will fix one of the Village Hall lights. A proposal from Focus on Energy will be submitted to the Board for consideration at the December 2012 board meeting upon completion of their evaluation.
- Emergency Government: No report.
- Parks Committee: The last meeting focused on development of the 2013 project list. The committee will not meet during the winter months.
- Trails Committee: The last meeting focused on prioritizing projects for 2013; the committee will not meet during the winter months.
- Comprehensive Planning Committee: A public hearing is scheduled for November 15th at 7 PM at the Village Hall.
- Animal Control Officer Report- No complaints were received.
- Web Committee: The board sent back to committee discussion on a village webmaster.

OLD BUSINESS: The 2013 budget as proposed was reviewed with minor edits.

NEW BUSINESS:

- 2013 Lawn Mowing Services: A motion by Dan, second by Kris to approve the 2013 village lawn mowing contract with Town & Country carried. A motion by Kris, second by Kevin to approve the 2013 lawn mowing contract for Yellowstone Park as submitted by Town & Country carried.

- Resolution 2009-01-Fee Structure: Sections A & B for Garbage/Recycling and Sewer Rates were reviewed. A clause as follows was approved on roll call vote (Kevin Yes, Dan Yes, Kris Yes) as motioned by Kevin, second by Kris: "Residents who have a delinquent payment history for more than 12 consecutive months will have their next year's annual garbage/recycling and sewer billing added to their property tax bill as a special assessment." A reduction adjustment to the Village Hearth's billing rate for garbage was included in the above motion.
- FY 2013 Budget Adoption: Tabled until November 15, 2012. A public hearing followed by a special board meeting will be held.
- Forest Management agreement with Hubert Trucking approval: Tabled until agreement is submitted.
- A motion to adjourn at 9:50 PM carried.

Submitted by: Marlene Stueland, Clerk/Treasurer