



VILLAGE OF HEWITT  
BOARD MINUTES – May 8, 2012  
7 PM – Village of Hewitt Hall

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Charlie Adamski, Dan Sova, Kris Hawley

**ABSENT:** Marlene Stueland

**GUESTS:** Tom Tolppi, Jim and Julie Hill

**MINUTES:** A motion by Dan, second by Charlie to approve the March 10, 2012 regular Board minutes carried.

**COMMUNICATION FROM THE PUBLIC:** The residents at 10990 W 1<sup>st</sup> Street expressed concerns with their neighbors (directly to the south at 10982 W 1<sup>st</sup> Street) activities' with regard to the development of their graveled parking area along the north side of their garage. No building permit has been issued. Ken said he would contact Al Breu, Building Inspector to investigate this matter.

**BUILDING PERMITS ISSUES:** No issues.

President Eilers inquired if board members would be open to moving items under new business "Building variance requests" up on the agenda. A motion by Dan, second by Charlie to move said agenda items up carried. (See minute notes under New Business: Building variance requests.)

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- Fire Commission Updates: A motion by Charlie, second by Dan to approve the monthly bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel's and Ken. Gordy stated the Scum pump was rebuilt and in service with the assistance of Draxler's Service Center. A brief discussion occurred whether the village should have Gordy do the maintenance to the lift stations vs. outsourcing to Reigel's and to increase Gordy's responsibilities for maintenance of the property. Possible action will be taken at the May board meeting.

Recreation Department: Activity updates: There are over 500 participants in this year's Recreational Activities which are set to begin on June 5<sup>th</sup>. Future organizational plans are still under review.

**FINANCIAL INFORMATION:**

Sanitary	(17,197.38)
Village	43,244.11
Parks	8,051.38
Trails	11,648.70
Total Checking	45,746.81

- A motion made by Kris second by Charlie to approve the Village & Sanitary financial report carried.
- A motion made by Kris second by Dan to pay the bills of the month carried.

**COMMITTEE REPORTS:**

- Roads: Banners and Flags will be going up this month along with the spring sweeping of Main Street. A motion by Charlie and a second by Dan to purchase 15 new flags, motion carried. Kris is in the process of seeking donations for the flags. It was also noted that the banners are just about to their life expectancy. Kris will follow up on costs with possible donations to replace the banners in the future.
- Grounds & Maintenance: Dan reported that both the Hall and Park Pavilion floor waxing is done. Flower garden area at the Village Hall has been repaired. Volley Ball nets are up and the courts are ready for use. General clean up and bush trimming around the Hall and Fire Department is scheduled to be done.
- Parks Committee: Rain gutters have been installed on the Gazebo. The committee is still selling "softballs" for advertisement on the outfield fences of the ball diamonds.
- Trails Committee: Materials have been purchased for the gates from Felker Brothers. There has been no update on the completion of the Trail west of Stadt Road in the Town of McMillan.

- Comprehensive Planning Committee: *The Plan is nearly completed and the committee has scheduled a meeting on May 22<sup>nd</sup>. The plan will be presented to the public on May 29<sup>th</sup> at 7 pm at the Village Hall.*
- Animal Control Officer Report: *No complaints were reported but Charlie did witness an issue at 10983 Main Street in which their dog jumped their fence and ran across Main Street to confront another pedestrian with their pet. Charlie will stop and inform the land owner to fix their fence.*
- Web Committee: *The Committee held training to members who can post to the Website (meeting dates, agendas, minutes etc.) Kris was wondering if sample ballots could be posted to the site once the ballots have been distributed to absentee voters.*
- Emergency Government: *The upgrade to the radio for the emergency siren has been sent in. The total cost estimate will be approximately \$1500 due to some unexpected expected expenses in the system.*

#### **OLD BUSINESS:**

- Job Description Review: *Webmaster – No action taken.*

#### **NEW BUSINESS:**

- Building variance requests: *Tom Tolppi submitted a variance request to construct a detached garage on his lot at 10832 W 8<sup>th</sup> Street. The new garage will be 18' wide x 26' long. Currently Resolution 2055-03 prohibits construction of any multipurpose building larger than 20" x 20" feet without approval from the Village Board. After reviewing the proposal and related documents a motion by Dan, second by Charlie to approve the variance as requested carried.*
- Committee Assignments: *Ken submitted the Committee Assignments.*
- July Meeting date change: *Motion by Charlie and second by Kris to move the July Village Board meeting to Wednesday, July 11<sup>th</sup> at 7pm, motion carried.*
- Online Banking: *A discussion was held on having "viewing" only access to the Village Bank accounts. A motion by Dan, second by Charlie to approve Resolution 2012-01 authorizing Ken Eilers to be the Administrator of Cash Management to allow for ease in knowing financial information in a real time manner. Motion carried.*
- Snow Plowing Contract: *Updyke Construction submitted a bid for snowplowing for 3 years starting in July of 2012. A motion by Charlie, second by Dan to accept the bid to plow the Streets and Treatment Plant, motion carried. A motion by Charlie, second by Kris to accept the bid to plow the Fire Station and Village Hall Parking Lots, Trails and Yellowstone Park and Rec. area, motion carried.*
- Board Review: *The date for the Board of Review is May 21<sup>st</sup> from 6-8 pm.*
- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 8:55 PM

Submitted by: *Kris Hawley, Trustee*