



VILLAGE OF HEWITT
BOARD MINUTES – May 13, 2014

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kris, second by Charlie to approve the April 8, 2014 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: A request from the fire department to have Meidl Lane graded with additional gravel added to the road bed was received along with grading the east side of the fire department building was reviewed; a preliminary estimate of \$1,198 was received but additional information is needed; the request will be considered at the June 2014 board meeting. A purchasing policy was reviewed with input obtained.
- Monthly Bills: A motion by Kris second by Charlie to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed as submitted by Reigel. Ken will contact MSA for required soil testing on land used for sludge spreading; the sump pump at Yellowstone lift station was replaced. The annual DNR permit application has been submitted. Kevin attended a meeting in Vesper during the month on the new DNR phosphorus requirements.

Finance Report-EOM Balances

EOM Checking per Bank Statement (All categories)	\$81,717.34
EOM Checking per Bank Statement (Outstanding Checks)	(\$ 655.60)
EOM Checking per Bank Statement (Available Funds-All Categories)	\$81,061.74
Parks (Available funds)	\$6,208.91
Trails (Available funds)	\$8,688.66

- A motion by Dan second by Kris to approve the Village & Sanitary treasurer report carried.
- A motion by Kevin, second by Dan to pay the bills of the month in the amount of \$42,929.48 carried.

COMMITTEE REPORTS:

- Roads: Kris provided an update on roads; flags will be up for Memorial Day. Quotes for the street signage will be obtained. Maple Lane needs grading and possibly gravel. Yellowstone Drive (East) will be blacktopped this summer; Yellowstone Drive (West) was reclassified which will give the Village the opportunity to seek funding for major improvements in the future.
- Grounds & Maintenance: The sign for the Administrative building was selected; Ken will place the order with Stratford Sign Company. Quotes for installing a new sidewalk at the Village Hall were received (B. Drexler \$2,500; L. Updyke \$1,760). A motion by Kris, second by Charlie to approve the quote from L. Updyke at \$1,760 for the new sidewalk. A motion by Charlie, second by Kevin to include the removal of the shrubs carried. Dan presented preliminary information on the Fire Station roof (which has been leaking) and will come to the board in June with a firm recommendation.
- Emergency Government: Nothing specific to note.
- Parks Committee: Advertising renewals are in progress.
- Trails Committee: Meetings continue for moving forward the Hewitt/Marshfield Connector Trail.
- Animal Control Officer Report: Charlie reported he had received repeated complaints for a barking dog at 10983 Main Street and had made several attempts to talk with the owners without success. He will continue to pursue. One additional complaint was received for dogs running at large which Charlie will follow-up.
- Web Committee: The committee did not meet.
- Recreational Department: The annual tournament will be held the weekend of August 1 & 2. A resignation letter was received from Scott Wunrow, Chair of the Recreation Committee effective December 31, 2014. Mr. Wunrow has served as the Chair of the committee for many, many years and has been instrumental for the continued growth of the

summer softball and volleyball programs as well as the organization of such. A motion by Kevin, second by Charlie to accept Mr. Wunrow's resignation with regret carried.

OLD BUSINESS:

- *None.*

NEW BUSINESS:

- Class A Liquor License (Draxlers' Food Mart): *A motion by Kris, second by Dan to approve a Class A liquor license for Draxlers' Food Mart for the period May 13 – June 30, 2014 carried.*
- Hold Harmless Agreement: *Marlene presented a "Hold Harmless Agreement" for Village Rental properties to the Board; a motion by Kevin, second by Kris to approve and include the agreement for all future rentals carried.*
- Board of Review: *The Board of Review will be conducted on May 19, 2014 at 6 – 8 PM.*
- Committee Assignments: *Ken distributed the committee assignments for 2014-15 to board members.*
- *A motion by Dan second by Kris to adjourn at 10 PM carried.*

Submitted by: *Marlene Stueland, Clerk*