



VILLAGE OF HEWITT BOARD MINUTES – December 8, 2015

The meeting was called to order at 7 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Kevin Nowack, Dan Sova and Marlene Stueland.

ABSENT:

GUESTS: Mike Voss, MSA and Mike Draxler, resident.

MINUTES: A motion by Kris second by Charlie to approve the November 10, 2015 regular Board meeting minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The commission met December 7th; meeting notes included review of end-of-year financials; fire department's desire to use the Village Shelter building for a training center and developing the Village water detention pond behind the fire station into a pond to hold water as a resource for fire fighting. The new tanker delivery expected in January/February. A motion by Dan, second by Charlie to approve the 2016 officers as follows: Assistant Chief – Roger Meyer, 2nd Captain – Jeremy Rasmussen; 2nd Lieutenant – Brian Barnes, Treasurer – Mike Draxler, Secretary – Deb Oestreich. A motion by Kevin, second by Dan to approve the bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed as submitted by Reigel. Ken reported all lift stations currently working. The north Main Street lift station had two failures due to the transformer malfunctioning which has subsequently been replaced. DNR was notified of the overflow as was a public notice published in the Marshfield News Herald. Phosphorus will be tested twice a month during 2016. Mike Voss from MSA presented information for project work for the sanitary system that is required by the DNR for the village compliance to complete in 2016 to include: Annual chloride progress report - \$5,000; operation evaluation report - \$2,800; CMOM Assistance - \$7,500 and annual sludge report - \$750. The board will review the information/fees at the January 2016 board meeting. No action was taken.

Financial Reports:

- Treasurer's Report: A motion by Kris, second by Kevin to approve the treasurer's report carried.
- Monthly Bills: A motion by Charlie second by Kris to approve the bills of the month in the amount of \$42,443.01 carried.
- The Finance Committee met December 1st to develop the 2016 budget.

COMMITTEE REPORTS:

- Roads: Nothing specific to report.
- Grounds & Maintenance: Charlie reported the new entry doors at the fire station have been installed. The banners that need repair have been taken to Premier.
- Emergency Government: Nothing to report.
- Parks Committee: The committee did not meet.
- Trails Committee: Kevin mentioned the community survey is being developed.
- Animal Control Officer Report: One complaint received which was resolved...
- County Trunk T Railroad Quiet Zone Committee: Kris invited Mike Voss to attend the meeting to provide information for engineering tasks/fees for the Quiet Zone Improvement work. Mr. Voss outlined the work MSA would perform and related costs: Design Phase - \$10,500; Bidding Phase - \$1,000; Construction Phase \$4,750 totaling \$16,250. The Board will review the presented information/fees at the January 2016 board meeting and also present to the Quiet Zone Committee members at the next committee meeting. No action was taken.

OLD BUSINESS: None

NEW BUSINESS:

- A motion by Kris, second by Charlie to approve the 2016 Ambulance contract in the amount of \$18,448 carried with Dan Sova voting no.
- A motion by Kevin, second by Charlie to approve the 2016 annual budget carried.
- A motion by Kevin, second by Charlie to approve the renewal of the loan for the sanitary/sewer carried with Pioneer Bank.
- The following individuals were approved on a motion by Dan, second by Charlie to serve during 2016 as election poll workers: Mary Burr, Joyce Korth, Mary Pongratz, Bev Kurlinski, and Judy Schlinsog. Marlene informed board members of the possibility of additional community members pursuing election training in 2016.
- Mike Draxler presented to board members the official plat for his property that he intends to develop into four single family residential lots for approval. A motion by Kevin, second by Charlie to approve the Wood County Certified Plat survey map as presented.
- A motion to adjourn at 9:10 PM carried.

Submitted by: *Marlene Stueland, Clerk*