



VILLAGE OF HEWITT
BOARD MINUTES – December 10, 2013

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

ABSENT: None

GUESTS: Dave Schoepke, Dan Sommers, Travis Wienke

MINUTES: A motion by Kris, second by Charlie to approve the November 12, 2013 regular Board minutes carried. A motion by Kris, second by Charlie to approve the minutes from the 2014 Budget public meeting carried.

COMMUNICATION FROM THE PUBLIC: Guests in attendance expressed concern about the conditions of the village streets citing ice build-up and timeliness of plowing following snowfalls. Kris Hawley, Village Street commissioner acknowledged the current condition directly related to a November weather condition when considerable rain fell followed by an immediate drop in temperatures resulting in freezing rain and ice build-up. Kris will continue to follow the street conditions working with snowplowing contractor Larry Updyke to maintain the streets during the winter in as safe manner as possible. Additionally, guest Dan Sommers expressed concern over learning that the Village had recently purchased the former Pioneer Bank stating that it was his opinion the Board should have sought input from Village residents prior to the purchase as to whether residents supported the purchase. President Eilers presented the board's position for the purchase to include an opportunity to establish a village administrative building outlining the need for office space. The building has features that the current village hall does not to accommodate such usage. Other considerations for utilization included administrative office space for the fire department/fire commission. Currently the fire department has a small office alcove in the existing fire station garage which is not necessarily conducive to their future needs. A potential opportunity also includes renting office space. The Board expressed that the building purchase was an opportunity that aligned with village strategic plans and opportunities such as this do not often come along and, although the immediate need may not be readily evident, the opportunity could not be passed upon.

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The Fire Commission will met December 2nd. The annual Pumpkin Run participation increased to 243 participants this year compared to 227 in 2012. The 2014 officer slate was forwarded to the Village Board to approve. A motion by Dan, second by Kevin to approve the fire department officers to include: Jeremy Rasmussen 2nd Captain, Adam Carolfi 2nd Lieutenant, and Roger Meyer Assistant Fire Chief carried.
Monthly Bills: A motion by Kevin second by Dan to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed along with Flow rates.
Sludge Hauling – Sludge hauling was completed with 14 loads hauled.
The DNR has completed the treatment plant inspection stating that the treatment plant was well managed. The DNR will send a written report with their comments/findings at which time the Board will review at a greater degree.

Finance Report-EOM Checking Balances

Table with 2 columns: Category and Amount. Rows include Sanitary (\$32,903.04), Village (\$35,768.98), Parks (\$6,272.19), Trails (\$3,430.16), and Total Checking (\$84,374.37).

- A motion by Kevin second by Kris to approve the Village & Sanitary treasurer report carried.
A motion by Charlie, second by Dan to pay the bills of the month carried.

COMMITTEE REPORTS:

- Roads: *Street sweeping for Main Street was completed. The final overlay coat on Evergreen Street will be done in Spring 2014. Kris requested a committee be formed to review, recommend and solicit supporters for new banners.*
- Grounds & Maintenance: *Dan did not fix the exterior light at the Fire Station by the time of this meeting as it was too cold. Dan reported he fixed the bathroom faucets at the Village hall. The Yellowstone Park shelter building was winterized per Ken. The village hall sidewalk maintenance work will need to be done in the spring as it was not completed before winter arrived.*
- Emergency Government: *Nothing to report.*
- Parks Committee: *The committee will not meet until Spring*
- Trails Committee: *Gate installation is on hold due to winter conditions. The connector trail committee will meet with the county engineer to look at project scope work sometime in the near future.*
- Animal Control Officer Report: *One call received which was resolved quickly.*
- Web Committee: *The Committee did not meet.*

OLD BUSINESS:

- *A motion by Kris, second by Dan to approve the second reading of the Village Comprehensive Plan carried.*

NEW BUSINESS:

- 2014 Fahrner Street Crack Sealing Contract: *A motion by Kris, second Dan to approve the 2014 contract with Fahrner Asphalt Sealers LLC for crack sealing of village streets carried. Prices remain the same as those in 2013.*
- Appointment of Election Inspectors: *President Eilers submitted the following names for a two year term as Election Inspectors/Workers: Bev Kurlinski, Joyce Korth, Mary Bruggeman, Mary Bohman, and Judy Schlinsog. A motion by Charlie, second by Kevin to approve the list of nominees carried.*
- Property Purchase Updates: *Ken informed the board that the sealed bid submitted on behalf of the Village, was accepted by the Pioneer Board Trustees in the amount of \$45,000. The legal paperwork will be drawn up with anticipated closing during December.*
- Comprehensive Plan- *A motion by Dan, second by Charlie to approve the third reading for the Village of Hewitt Comprehensive Plan carried.*
- Resolution-Fee Structure (2009-02): *Action was tabled pending review of fire department service fees.*
- Main Street Light Conservation Plan: *Ray's Electric presented information on cost savings to the board to switch street light bulbs to using LED bulbs vs. the current type. The board will consider this recommendation as part of the 2015 budget process.*
- Correspondence: *The correspondence file was reviewed by members.*
- *A motion by Kevin, second by Kris to adjourn at 9:25 PM carried.*

Submitted by: *Marlene Stueland, Clerk*