



**VILLAGE OF HEWITT
BOARD MINUTES – December 11, 2012
7 PM – Village of Hewitt Hall**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Dan Sova, Charlie Adamski, Kris Hawley, Marlene Stueland.

ABSENT: Kevin Nowack

GUESTS: None

MINUTES: A motion by Kris, second by Dan to approve the November 13, 2012 regular board meeting minutes carried. A motion by Dan, second by Kris to approve the November 15, 2012 Budget Public Hearing minutes carried. A motion by Dan, second by Charlie to approve the November 15, 2012 Special Board minutes carried

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- **Fire Commission Updates:** The 2012 Pumpkin Run was very successful; a grant was submitted (non-matching) and if awarded would be used to purchase new radios. The minutes from the last fire commission meeting were reviewed.
- A motion by Dan, second by Kris to approve the monthly bills carried.

Sanitary Utility:

- **Sanitary Commissioner Report & Monthly Maintenance Report:** The monthly maintenance report was reviewed. The pumps at the McLean lift station have not been operating consistently; Reigel's was called to check on the issue. Ken is obtaining quotes to perform the regular maintenance on the lift stations as Gordy Burr has decided not to continue doing the checks. The Sanitary Committee met on November 27th; MSA representatives presented information on new DNR requirements to monitor phosphorus; it is anticipated the Village will not be in compliance and will need to develop a plan to bring the village into compliance. Currently, the DNR is allowing non-compliant municipalities a five-year window to develop a plan to become compliant. Ultimately, this will require substantial modifications to the existing plant with a price tag estimate of \$1.2 million. Included in the new standards will be discharge temperature monitoring of Mill Creek. MSA will search for grant opportunities for upgrades. More information forthcoming as the regulations become applicable; the most plausible time period will be when the Village's sanitary permit is up for renewal in 2014.

FINANCIAL INFORMATION:

Sanitary	21,638.88
Village	38,356.56
Parks	5,153.31
Trails	4,276.98
Total Checking (Per monthly bank statement)	69,425.73
December Bills	65,486.64

- A motion made by Kris second by Dan to approve the October 23, 2012 Finance committee minutes carried.
- A motion made by Kris second by Charlie to approve the Treasurer's report carried.
- A motion by Dan, second by Charlie to approve the bills of the month carried.
- **Roads:** Shoulder work was completed on several village streets; Kris presented new banner selection options; he will obtain additional options. Farhner LLC has submitted a quote for the 2013 crack sealing on village streets which will be acted upon at the January, 2013 board meeting.
- **Grounds & Maintenance:** Dan fixed the bathroom faucets and ceiling light in the Village Hall. He will follow-up on the thermostat control with A-OK Electric.
- **Emergency Government:** Merkel Co. has not responded on completing emergency siren upgrade.
- **Comprehensive Planning Committee:** A public hearing was held on November 15th at 7 PM at the Village Hall with a good turnout. The committee submitted an adopted resolution to the Village Board recommending adoption of the

Village Comprehensive Plan. A first ordinance reading to adopt the plan will be conducted at the January, 2013 board meeting.

- Animal Control Officer Report- *No complaints were received.*
- Web Committee: *The Committee will meet in January.*

OLD BUSINESS: *None.*

NEW BUSINESS:

- Operator License: *A motion by Dan, second by Charlie to approve an operator license for Theresa Haebig and Carrie Grosbier carried.*
- Focus on Energy Proposal: *The board reviewed a proposal for annual energy savings submitted by Focus on Energy for the Village Hall (Estimated @ \$300.97 annually). Upon review, a motion by Kris, second by Charlie to accept the proposal and proceed with energy modifications carried. Dan will serve as project manager for the Village.*
- Village Comprehensive Plan: *Marlene informed the board that an ordinance adopting the comprehensive plan would be presented for first reading at the January 2013 board meeting.*
- *A motion by Kris, second by Charlie to adjourn at 8:40 PM carried.*

Submitted by: **Marlene Stueland, Clerk/Treasurer**