



VILLAGE OF HEWITT
BOARD MINUTES – April 8, 2014

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Dan Sova, Kevin Nowack and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: A motion by Kevin, second by Kris to approve the March 11, 2014 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The commission met April 7th. A policy is being developed for the establishment of a credit card for the Fire Department to include purpose, authorized staff and limitations as applicable. The Equipment Committee presented an estimate of \$120,000 to \$200,000 for a tanker purchase; discussion will continue at future meetings on equipment needs. Two new members have been accepted; rabies clinic was successful; the roof on the fire department building needs maintenance; Dan was directed to obtain estimates for necessary repairs and report back to the board at the May meeting. The annual chili feed will be held on Sunday, April 13th.
- Monthly Bills: A motion by Kris second by Dan to approve the monthly fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed as submitted by Reigel. The sump pump at the 7th street lift station will be replaced.

Finance Report-EOM Balances

EOM Checking per Bank Statement (All categories)	\$99,705.77
EOM Checking per Bank Statement (Outstanding Checks)	(\$14,639.36)
EOM Checking per Bank Statement (Available Funds-All Categories)	\$85,066.41
Parks (Available funds)	\$6,235.82
Trails (Available funds)	\$8,688.66

- A motion by Dan second by Kevin to approve the Village & Sanitary treasurer report carried.
- A motion by Kris, second by Kevin to pay the bills of the month in the amount of \$23,143.82 carried.

COMMITTEE REPORTS:

- Roads: Kris updated board members on the 50/50 road aide balance for the Village which is \$12,000 for 2014. Kris will be attending the county meeting on the local road improvement plan for fund allocation for the village street/road projects. Road weight limits are in effect: 7.5 ton weight limits on Yellowstone drive and 5 ton all other streets. Kris will be reviewing street signage needs and bringing forward a replacement estimate in the coming months. The plan is to systematically upgrade all street signage.
- Grounds & Maintenance: A new display case has been installed at the Administrative Building. Ken presented estimates for signage for the Administrative Building; a motion by Kevin, second by Charlie to authorize Ken to proceed with signage not to exceed a cost of \$2,200 carried.
- Emergency Government: Charlie informed members there would be tornado warning practice alerts occurring in April and residents should expect to hear the Village's warning siren sounding.
- Parks Committee: The committee did not meet.
- Trails Committee: Additional gates are in the process of being made; there will be a committee meeting April 21st.
- Animal Control Officer Report: Charlie reported there had not been any dog-related issues brought to his attention during the month. Marlene provided the status for dog licenses; reminders for those who have not licensed their pets will be sent out this week.
- Web Committee: The committee did not meet.
- Recreational Department: There was not a meeting this month.

OLD BUSINESS:

- *None.*

NEW BUSINESS:

- Administration of Oath of Office: *Marlene administered the Oath of Office to Kevin Nowack and Dan Sova who were elected to a two-year trustee position April 1, 2014.*
- Joint Trail Grant Application: *A motion by Charlie, second by Dan to endorse the Village's participation in a DNR grant application with partners (City of Marshfield, Wood County, and Town of Marshfield) carried.*
- Resolution 2014-01-Authorizing Outdoor Recreation Aids: *A motion by Kris, second by Dan to approve Resolution 2014-01 authorizing outdoor recreation aids carried.*
- Village financial commitment to DNR grant (if funded) for blacktopping trail section: *A motion by Kris, second by Kevin for financial commitment for blacktopping a portion of trail from the City of Marshfield property line to Stadt road if the DNR grant is funded carried. The commitment is approximately \$32,000; this amount would be split between the Village and the Town of Marshfield.*
- *A request by the Webster 4-H to use the Administrative Building parking lot for a fundraiser was approved on a motion by Dan, second by Charlie. Marlene will develop a hold harmless agreement for such usage.*
- *A motion by Dan second by Kris to adjourn at 9 PM carried.*

Submitted by: *Marlene Stueland, Clerk*