



**VILLAGE OF HEWITT  
SPECIAL BOARD MEETING  
8:15 PM – May 16, 2016  
HEWITT VILLAGE ADMINISTRATION BUILDING  
Minutes**

1. The Special meeting of the Village of Hewitt Board was called to order at 8:15 PM by President Ken Eilers.
2. Present: Kris Hawley, Charlie Adamski, Ken Eilers, Mike Draxler, Mary Burr and Marlene Stueland
3. Absent: Gordon Burr
4. At 8:45 PM Mike Draxler left the Special Board meeting.
5. OLD BUSINESS: None
6. NEW BUSINESS:
  - Laptop purchase: Mary Burr, Treasurer, requested the Board to approve the purchase of a laptop for her use as treasurer. Mary presented pricing for a 15 inch laptop screen; each having sufficient memory; a motion by Charlie, second by Mike to approve the purchase of a HP laptop at approximately \$399 carried.
    - i. Discussion was held on purchasing Microsoft Office Suite to be installed on the laptop; various options were presented resulting in a motion by Charlie, second by Kris to purchase Microsoft Office Suite; motion carried with Mike Draxler voting no.
    - ii. Ink cartridges for the printer at the Admin Bldg. need to be replaced; colored cartridges cost is estimated at \$74/cartridge; Mary will obtain the cartridge replacements.
  - Storm Water Management System Maintenance Agreement – Draxler Development. Mike Draxler presented a storm water maintenance agreement for the four residential lot parcels he will be developing for board approval. A brief review and discussion followed resulting in a motion by Kris, second by Charlie to approve; motion carried on voice vote Kris, Charlie and Ken.
  - The final drawing which includes the sanitary sewer extension plans for the above referenced development were presented for village approval; a motion by Kris, second by Charlie to approve carried. It was noted that the Army Core of Engineers needs to confirm wetland areas and DNR will need to approve the sewer extension application also.
7. A motion by Kris, second by Charlie to adjourn at 8:57 PM carried.

Recorder: *Marlene Stueland, Village Clerk*