



VILLAGE OF HEWITT BOARD MINUTES – September 13, 2016

The meeting was called to order at 7 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Gordy Burr, Mary Burr, Mike Draxler, and Marlene Stueland. Kris Hawley arrived at 7:25 PM.

ABSENT: None

GUESTS: Denise Sonnemann, Enbridge; Greg Goetz, Spectrum Insurance; Eric Wendell, Mr. & Mrs. Jim Jones

MINUTES: A motion by Mike second by Charlie to approve the August 11, 2016 regular Board meeting minutes carried.

COMMUNICATION FROM THE PUBLIC: Ms. Denise Sonnemann, community ambassador for Enbridge introduced herself and gave a short introduction of her role.

BUILDING PERMITS ISSUES: None

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: The commission will meet in early October.
- A motion by Kris, second by Mike to pay the fire department bills carried.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report was reviewed as submitted by Reigel. There will be no sludge hauling this fall. The Village received a good review from the DNR for the annual CMAR report. The Village committed to replacing trees on Chad O'Brien's property that were cut down at the time the drainage line at the treatment property was replaced; to date this has not been done; a motion by Mike, second by Charlie to purchase trees not to exceed \$300 and plant them carried; Gordy will complete this task.

Financial Reports:

- Treasurer's Report: A motion by Charlie second by Mike to approve the treasurer's report carried.
- Monthly Bills: A motion by Charlie, second by Mike to approve the bills in the amount of \$40,737.33 carried.
- A motion by Charlie, second by Kris to approve Mary Burr, Treasurer, for online banking carried.

COMMITTEE REPORTS:

- Roads: Kris reported due to the late season, chip sealing originally planned for various village streets would be deferred until 2017. Street crack sealing will be completed this month. Pothole patching is finally completed. Street sign replacement work will also be done soon. The Village received two bids: one from Trierweiler Construction and another from Updyke Construction for 2016-17 and 2017-18 snowplowing season which the board reviewed. A motion by Kris, second by Charlie to award the snowplowing two year contract to Updyke Construction carried on a vote of 3 to 1. Several incidents have been witnessed of drivers texting while driving, specifically witnessed on Yellowstone Drive. One incident involved a driver texting who veered to the opposite lane nearly hitting an 80-year old resident who was getting his mail; the resident had to jump out of the way to avoid being hit. Kris will contact the Wood County Sheriff's Department requesting traffic speed control within the Village.
- Grounds & Maintenance Committee: Charlie reported scheduled maintenance at Yellowstone Park for the gazebo was completed. The bathroom floor work at the pavilion continues to be pending.
- Web Committee: Committee did not meet.
- Parks Committee: Doine Construction completed their portion of Phase III path construction. The concrete pads for the bleachers will be completed dependent on weather conditions; it was noted that the Recreation Department contributed \$700 towards this project. Security cameras have been installed at Yellowstone Park; two donations towards this expense were received. The climbing wall was replaced.
- Trails Committee: The connector trail expenses are being reviewed. Signage will be installed and the board walks are completed.
- Animal Control Officer Report: Gordy reported one dog pickup.
- Emergency Government: Nothing to report.
- County Trunk T Railroad Quiet Zone Committee: Kris noted he received notification that the Fire Department had submitted a letter opposing the Quiet Zone initiative.

NEW BUSINESS:

- Mr. Greg Goetz, Spectrum Insurance, provided an update on the village's property and liability insurance renewal. A motion by Mike second by Charlie to accept the proposed renewal with inclusion of coverage for equipment breakdown/boiler & machinery at an annual estimate of \$10,025 carried.

- *Mr. Eric Wendell submitted a variance request to add an additional 15 feet in length to his existing stand-alone building which is 18 ft. x 28 ft. (total length 43 ft.) A motion by Charlie, second by Mike to approve the variance carried.*
- *Mr. Eilers passed the gavel to Mr. Hawley.*
- *Mr. Jim Jones and Ken Eilers submitted a request to install drain tile along their property on Lanae Avenue. Board members reviewed the plan with a motion by Gordy, second by Charlie to approve the request carried.*
- *Mr. Hawley passed the gavel back to Mr. Eilers.*
- *Gordy brought forward the topic of the Village owning two administrative-type buildings and the costs associated with such. In 2016 to date, expenses for the Admin Bldg. were approximately \$10,000 and approximately \$3,400 for the Village Hall. Discussion followed focusing on the need for two facilities; no conclusion was reached.*
- *A motion to adjourn at 10:20 PM carried.*

Submitted by: *Marlene Stueland, Clerk*