Village of Hewitt
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Hewitt, Wisconsin 54441

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Trails & Parks - Winter Session Meeting Minutes – October 10, 2015

DRAFT – These minutes have not yet been approved!

The meeting was called to order at 6:30 at the Hewitt Administrative Building, 11064 Main Street, Hewitt.
Present: Mike Draxler, Joe Bores, Ken Eilers, Jeff Binder, Jason Wagner, Becky Wagner, Romelle Bymers, Pete Hulke, Maureen Hulke, April Opatik (Wood County Planner), and Kevin Nowack
Absent: None
Guests: Mike Morrisey
Minutes: None as this is the first combined meeting

Financial Report:

This committee does not have a budget and will require town and village board approval for expenditures.

Public Input:

Mike Morrisey commented that the Trail Committee should provide additional signage for the Hewitt-Marsh Trail. The Hewitt trail head is Yellowstone Park and there is not clear signage on how to get to the next section of trail at 3rd and Lanae Street. There is not clear signage for where to park to access the trail (7th and Hemlock, and 9th Street).

It was also discussed about the input from Jack Farris, president of the MAFOTT, about the need for signage and the desire for more paved surfaces.

Mike Draxler reviewed his plans for the expansion of Draxler Estates subdivision. The initial expansion will consist of 4 lots and he continued to explain the conceptual plans for the remaining property. Much of the conversation was focused on the connectivity of the subdivision expansion to the trail system, potential parking considerations, water retention pond(s), etc.

Old business

- Define and outline goals for this committee
  - Complete the Recreational Plan
    - Mike Draxler to meet with April Opatik to create a draft a based on the previous plan.
    - Mike and April to review the draft plan with the Trails and Parks Committee
    - April will provide map and graph updates to plan

        - Mike and April will revise the plan for the Trails and Parks Committee to present to the Town of Marshfield and Village of Hewitt boards.
    - Recreational Survey for Town of Marshfield and Village of Hewitt residents
        - Survey to be limited to 10 Questions
        - Survey to include use of Survey Monkey (online tool)
        - Survey to be sent via mail to Town of Marshfield and Village of Hewitt residents which will be separate from other mailings.
        - Suggestion to make the survey a 2-part post card format allowing residents to complete the survey on line or by returning in the post card.
        - Responses to be sent to the Village of Hewitt Admin Building or placed in the dropbox.
        - Becky and Jason Wagner to see if Survey Monkey will allow a household to complete multiple surveys.
        - Becky will provide a mock up sample survey in Survey Monkey to demonstrate the potential look and feel for our next meeting.
        - Mike Draxler to review cost of survey mailing for bulk rate postage - 650 households
        - Romelle volunteered to provide printing, folding, stapling/taping, and mailing.
        - Ken Eilers and Joe Bores to obtain electronic files of residents names and addresses.
        - Introduction letter to be developed with survey to highlight accomplishments since last survey and educate the residents on how much of the project includes contributions through grants, donations, in-kind services, volunteers, etc.
        - Kevin to create a shared email account for HAPT committee responses. New account: HAPT-Committee@hotmail.com
        - Each committee member to generate 5 questions that will be added to the email list.
    - Parks and Trails Brochure needs to be updated
    - Facebook - Show activities completed over the past year (Connector Trail, boardwalk, new nature trails, paved path at Yellowstone Park and connection to Maple Street) Mike Draxler to provide write up.
    - April will provide a trails and parks map for the next meeting to review. The committee members were asked to think of themes to develop a trail naming convention.

New business

- Communication from Town Board meeting: None
- Communication from Village Board meeting: None
- Business not anticipated in advance:

Items for future agendas:

- New map and signage – On hold until trail connection is made with the City of Marshfield trail system

Next Meeting: November 16, 2016

Meeting adjourned: 8:30 PM

Submitted by: Kevin Nowack, HAPT Chairperson