Village of Hewitt
7688 McLean Drive
Hewitt, Wisconsin 54441

http://vi.hewitt.wi.us
http://www.facebook.com/VillageofHewitt

Trails & Parks - Winter Session Meeting Minutes – February 15, 2016

DRAFT – These minutes have not yet been approved!

The meeting was called to order at 6:30 at the Hewitt Administrative Building, 11064 Main Street, Hewitt.
Present: Jeff Binder, Mike Draxler, Joe Bores, Ken Eilers, Jeff Binder, Jason Wagner, Becky Wagner, Romelle Bymers, Ken Eilers, April Opatik (Wood County Planner), and Kevin Nowack
Absent:, Pete Hulke, Maureen Hulke
Minutes: A motion by Becky and second by Mike to approve January 18, 2016 meeting minutes.
Financial Report: None

This committee does not have a budget and will require town and village board approval for expenditures.

Public Input: None

Old business

- Define and outline goals for this committee
  - Complete the Recreational Plan
    - The individual recreational plan reviews were completed as planned. Mike Draxler requested to have a meeting with Jason Grueneberg and April at their office to incorporate his changes. It was also discussed to hold on presenting the complete recreational plan to the town and village boards until we have processed the survey results during our March meeting.
  - Update on Trail Signs
    - April to provide minor trail map modifications to allow the map to be included in the survey.
    - Agreed to provide full trailhead signs at Yellowstone Park, 7th Street and Hemlock Street, and Bench at connector trail. Small area signs to be posted around the nature trail. New friendly "No Hunting" signs to replace the current signs. Conversation about adding signs at each of the existing gates was also discussed. Kevin presented information from signs.com for reference pricing. Will revisit signs when the trail committee meeting restart in April.
    - Contact was made with the City of Marshfield for specifications on the marking of the trail crossing at Stadt. No specifications where provided. Kevin researched and found the requirements as published by the Federal Highway Administrations Manual on Uniform Traffic Control Devices for Streets and Highways. April was going to check with Jason Gruenenberg to see if the signs could be added to the still open connector trail project.
  - Recreational Survey for Town of Marshfield and Village of Hewitt residents

- Reviewed Survey Questions and Introduction Paragraph - Mike Draxler suggested minor updates.
- Survey to be sent out to Village of Hewitt and Town (VOH) of Marshfield (TOM) residents. The TOM provided address information in electronic format and April has generated labels. VOH has yet to provide address information. Surveys will be addressed to named property owner or current resident.
- Surveys will also be sent out using Survey Monkey (online tool) by Jason.
- Surveys will be printed on standard 8.5" x 11" page. Ken Eiler's will print the surveys at work at a cost of $.03 each.
- Romelle volunteered to provide printing, folding, stapling/taping, and mailing.
- Bulk mail rate is currently an issue for the mailing of the surveys - 650 households. (3-sheets taped together). Ken and Jason will check with their employers to see if we can use their systems.
- Surveys will be sent on March 1st with a requested response date of March 15th. Responses to be sent to the Village of Hewitt Admin Building or placed in the dropbox.
- During the March 21st meeting, the committee will tabulate the results. The results will be incorporated into the Recreational Plan. Kevin to create a shared email account for HAPT committee responses. New account: HAPT-Committee@hotmail.com

- Facebook - Mike has been working with Ken and Derrick on getting several Facebook posts promoting the trails. Looking to add more information on volunteering and donation requests.
- Snow Removal on Trails for 2016-2017 season.
  - Trail snowplowing was also discussed. Kevin to email Kris Hawley to get approval from City of Marshfield to allow plowing of the trail to Yellowstone.

New business

- Communication from Town Board meeting: None
- Communication from Village Board meeting: None
- Business not anticipated in advance:

Items for future agendas:

- Parks and Trails Brochure is put on hold until other projects are completed.

Next Meeting: March 21, 2015

Meeting adjourned: 7:50 PM

Submitted by: Kevin Nowack, HAPT Chairperson