



**VILLAGE OF HEWITT
BOARD MINUTES – January 12, 2016**

The meeting was called to order at 7 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Kris Hawley, Kevin Nowack, Dan Sova and Marlene Stueland.

ABSENT: None

GUESTS: Mike Voss, MSA, Mike Draxler, Carol Marshall, Travis & Becky Weinke, Gordy & Mary Burr

MINUTES: *A motion by Kris second by Dan to approve the December 8, 2015 regular Board meeting minutes carried.*

A motion by Dan, second by Charlie to approve the minutes from the December 8, 2015 Public Budget Hearing carried.

COMMUNICATION FROM THE PUBLIC: Questions were raised regarding additional information on the purchase of the fire department tanker and financial support. Additionally, comments were received regarding snowplowing of village streets including what the guidelines were for snowplowing after snow falls.

BUILDING PERMITS ISSUES: *No issues.*

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: *The commission meets in early February. A motion by Kris, second by Charlie to approve the fire department bills carried.*

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: *The monthly maintenance report was reviewed as submitted by Reigel. Great Lakes completed the sewer line repairs and recommended replacing old manhole covers with sealed covers to prevent water infiltration.*
- A motion by Charlie, second by Kevin to approve MSA's proposal for Wastewater Treatment Facility Operation Evaluation Report for \$2,800 carried.
- A motion by Kris, second by Dan to approve MSA's proposal for Annual chloride Progress Report for \$5,000 carried.
- A motion by Dan, second by Charlie to approve MSA's proposal for services for 2015 sludge report for 4750 carried.
- A motion by Kris, second by Kevin to approve MSA's proposal for services for Capacity, Management Operation & Maintenance (CMOM) Program required by WI DNR for \$7,500 carried.

Financial Reports:

- Treasurer's Report: *A motion by Dan, second by Charlie to approve the treasurer's report carried.*
- Monthly Bills: *A motion by Kevin second by Kris to approve the bills of the month in the amount of \$62,796.85 carried.*
- *Marlene reported on the December property tax settlement.*

COMMITTEE REPORTS:

- Roads: *Nothing specific to report. Holiday lights will be scheduled to be taken down.*
- Grounds & Maintenance: *Nothing to report*
- Emergency Government: *Nothing to report.*
- Parks Committee: *An incident involving someone doing "donuts" in the parking lot at Yellowstone Park was noted.*
- Trails Committee: *Kevin reported the survey has been approved and will be mailed out in the near future.*
- Animal Control Officer Report: *Nothing to report.*
- County Trunk T Railroad Quiet Zone Committee: *the Quiet Zone Committee will meet January 19th followed by a Diagnostic meeting on January 20th. Members reviewed the proposal submitted by MSA for engineering costs for the railroad crossing at County Trunk T. A motion by Kris, second by Dan to approve MSA's proposal for survey work for the County T railroad crossing carried.*

OLD BUSINESS: *None*

NEW BUSINESS:

- Board members reviewed Resolution 1990-1 village Sanitary pay rates, rental fees for the Village Hall/Shelter building and Yellowstone Park Pavilion; recommendations will be an action item in February.
- A motion by Kris, second by Charlie to approve a financial assistant position until the April 2016 election.
- A motion to adjourn at 9:00 PM carried.

Submitted by: *Marlene Stueland, Clerk*