



**VILLAGE OF HEWITT
BOARD MINUTES – November 8, 2011**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Charlie Adamski, Dan Sova, Jeff Graves, Kris Hawley and Marlene Stueland.

ABSENT: None

GUESTS: None

MINUTES: *A motion by Dan, second by Jeff to approve the October 11, 2011 regular Board minutes carried.*

COMMUNICATION FROM THE PUBLIC: *None.*

BUILDING PERMITS ISSUES: *No issues.*

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Fire Commission Updates: *The Fire Commission will meet December 5th. Ken reported that approximately 250 people participated in the annual Pumpkin Run sponsored by the Fire Department.*
- Monthly Bills: *A motion by Kris, second by Charlie to approve the monthly fire department bills carried.*

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: *The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken. Sludge hauling has been completed; 32 loads were hauled. The alarm at the 7th Street lift station was found to be not working; an electrician has been called to fix the problem.*

Recreation Department: *House of Heating donated materials and labor for the air conditioning installation at Yellowstone park pavilion.*

FINANCIAL INFORMATION:

Sanitary	\$63,027.62
Village	\$(43,031.28)
Parks	\$3,839.78
Trails	\$12,190.51
Total Checking	\$36,026.63

- *A motion was made by Jeff second by Dan to approve the Village & Sanitary treasurer report. Motion carried.*
- *A motion made by Jeff, second by Kris to pay the bills of the month carried.*

COMMITTEE REPORTS:

- Roads: *Kris reported that he had completed and submitted the local road improvement grant application. The annual road inventory report, street sweeping on Main Street and the street paving project for 5th and 2nd streets were completed. The holiday street lights have been scheduled to be installed; a few lingering street maintenance items will be completed in the next wee. ed.*
- Grounds & Maintenance: *It was noted that the heating registers in the Village Hall were not working; Dan was directed to have them fixed as soon as possible. Dan presented information on the exit light for the treatment plant; a new light will need to be purchased at an approximate cost of \$280; Dan will purchase and get the light installed.*
- Emergency Government: *Charlie continues to work with county emergency government staff to learn what is needed for the warning siren; a new radio may be needed with a preliminary cost estimate of \$2,985. Charlie will continue gathering additional information. A new population sign has been ordered.*
- Parks Committee: *The last meeting for the year was held in October; the committee will resume meeting in early Spring.*
- Trails Committee: *A large portion of the trail in the Town of Marshfield has been completed; all easements along the trail corridor have been obtained.*
- Comprehensive Planning Committee: *The Committee will meet November 29th.*
- Animal Control Officer Report: *A location has been found where the Village can house stray dogs if the need arises.*
- Web Committee: *The Committee continues to meet; it is anticipated that the new web site will be completed in the next six months.*

OLD BUSINESS:

- ◆ There was no old business.

NEW BUSINESS:

- Garbage Contract Renewal: Dale Marth from Veolia Environmental Services presented the garbage and recycling renewal contract for 2012-2016 reflecting modest increases beginning in 2013. The Board will take action on the new contract at the December, 2011 board meeting.
- Garbage/Recycling/Sewer Billing Process: Discussion was held on options for billing for garbage/recycling including: A one time billing in January for garbage with sewer billings every six months; continue quarterly billings. The Board will make a decision at the December 2011 meeting.
- 2012 Budget: The 2012 Village budget received a final review after which a motion by Dan, second by Charlie to adopt the 2012 budget carried.
- 2012 Lawn Mowing Services: Town and Country Landscaping submitted a quote for 2012 lawn mowing season with no increase; a motion by Jeff, second by Kris to approve Town and Country Landscaping for Village grounds 2012 lawn mowing carried.
- Community Sign: Ken Eilers is currently operating the community sign messages.
- Endorsement of changing 29th Street name back to Yellowstone Drive: Ken presented a written endorsement authored by the Town of Marshfield to be presented to the City of Marshfield Council requesting a name change for 29th Street to Yellowstone Drive. After review and discussion, board members agreed that the document needed editing; Jeff volunteered to make the edits.
- Retirement of Resolutions: Several resolutions are outdated and therefore presented to the board for consideration to “retire” the resolutions to include:
 - 1971.12 “Establishment of Connection Charges for Sewer Service” A motion by Jeff, second by Dan to retire this resolution carried.
 - 12-79 “Salaries” A motion by Jeff, second by Kris to retire this resolution carried.
 - 2005-01, 2007-02, and 2009-01 – “Authorizing Outdoor recreation Aids” – A motion by Kris, second by Charlie to retire these resolutions carried.

CORRESPONDENCE:

- The Correspondence File was passed around for Board review.

Meeting adjourned at 10:15 PM

Submitted by: *Marlene Stueland, Clerk*