



Village of Hewitt

7688 McLean Drive
Hewitt, Wisconsin 54441

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Trails Committee Meeting Minutes – Sept 19, 2016

The meeting was called to order at 6:32 PM at the Hewitt Administrative Building, 11064 Main Street, Hewitt.

Present: Mike Draxler, Joe Bores, Ken Eilers, Jason Wagner, Becky Wagner, Maureen Hulke, Pete Hulke, Romelle Bymers

Absent: Kevin Nowack, Jeff Binder

Guests: Don Routier

Minutes: A motion to approve minutes of the previous meeting was made by Jason and second by Ken. Motion carried.

Financial Report: The report from the Village Treasurer was reviewed. There was discussion regarding the billing from Wood County for the connector trail. Jason Gruenberg had met with Joe, Mike and Al Breu on Sept 2 to discuss his numbers which at that time were considerably higher than what we had budgeted. After further discussion with him and the City of Marshfield our final billing came to \$37,113.47 which is only \$363.47 over our budgeted amount. The total Project cost was \$216,533.54 of which \$119,150.00 was covered by grant funding. Wood County also contributed engineering services with a value of about \$20,000 that was not included in the above totals. Also, the grant application and settlement work was done by Jason Gruenberg of the Wood County Planning Office.

Remaining expenses for 2016 would include meeting fees, Bridge constructions supplies and trail crossing signage for Stadt Rd. Our remaining Trails budget should be sufficient to cover those costs. Gate installation expenses will be covered under the Parks budget.

Public Input: None.

Old Business:

- Trail Map Signage
As we are out of budgeted funding this item will be taken up in 2017.
- Trail Signage on Stadt Rd
Costs for the signs alone are expected to be about \$140.00. Posts and installation will be additional. Wood County Highway Department will do the installation when they're in the area in the next month or so.
- Facebook Activities
Mike submitted a post regarding the start of bridge construction. Ideas for future posts include fall color pictures and notes/pictures on the section of boardwalk completed this year. Some before and after comparisons might be nice. If anyone has any other topics or pictures get them to Mike for posting through Derek Dieringer.
- Snow Removal on Trails for 2016-2017 season.
Mike measured the footage of the connector trail this last Sunday and emailed the info to Justin with the City of Marshfield. There was no response by meeting time so we'll follow up for the October meeting.
- Trail Clean-up: Branch trimming and chipping will probably be done in October. Mike will send out an email for a workday when that time comes. JJs Brush Cutting will do trails this fall and Mike will email them to try to track cost for this separate from roadways so trails maintenance costs can be properly accounted for.

- Treating the existing Boardwalk: We were fortunate to get 5 gallons of preservative donated to us by Pauls' Paint – a supplier for Draxler's Body Shop. Unfortunately, application directions call for warmer and drier weather conditions than we generally have at this time of the year so we'll watch our opportunities but this may need to be put off until 2017.
- Fabrication of new Boardwalk (Northeast from Wye): Construction of the planned segment of about 340 feet for 2016 is now complete. Thanks to all the volunteers that made it possible. Hope it gets well used and everyone enjoys it.
- Bridge Construction: So far the site on the NE corner of the lagoons has been cleared and the poles have been moved down to the site. Mike will continue layout planning and send an email when additional workers are needed. Our hope is to finish it yet this fall but that will require some cooperation from the weather.
- General Trail Maintenance: Lawn mowing is continuing as needed by Pete, Dave and Mike. Brush hog work was done in the Natural Areas by Mike. Weed Control along Boardwalks will wait till spring since the growing season is nearly past. Most of the boardwalk seems to have settled sufficiently that shimming may not be needed this fall.
- Single Track Trail Creation: No update.... still waiting on Kevin.
- Clinic Trail Shoulder Seeding: Waiting for blacktopping to be done on the Phase 3 segment.
- Fencing along Maple St Trail: Jeff and Ken will be handling when their time permits.
- Trail Gates: Concrete footings have been poured. Installation will be done in the next few weeks.

New Business:

Communication from Town Board meeting: None

Communication from Village Board meeting: None

Mike noted that there has been silt fence placed on the south side of a portion of the trail near the Treatment Plant. This is required for the residential construction taking place on the south end of 9th Street. As part of this development a retention pond will be constructed and the culvert will be replaced with a larger one. The height of a portion of the trail will be raised to prevent spring run-off overflowing the trail.

Maureen had mentioned that she would be willing to assist with writing of grant requests for Trails projects. Suggestions for projects included paving of the Trail between 3rd St. and 7th St. or lighting of the Trail south of Hemlock. Research will be done to establish potential costs of these ideas. We ask that the Village Board note that these efforts are in progress. Suggestions for grant opportunities included DNR Stewardship grants, Enbridge, Healthy Lifestyles and researching on-line for grant possibilities.

It was also noted that for grant writing purposes it is beneficial to have records of volunteer hours. A better effort needs to be made to track and record those efforts. Since we have no recording secretary at this time each of us needs to do better to make this happen. We'll try to have an agenda item each month to address recording volunteer time.

We'll decide at the October meeting if we need to meet in November.

Meeting adjourned: Motion by Pete, second by Jason to adjourn at 7:24 PM. Motion carried.

Next Meeting: October 17, 2016, 6:30 PM Admin Building

Submitted by Mike Draxler, Trails Committee Chairman