



VILLAGE OF HEWITT
BOARD MINUTES – August 9, 2011

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Kris Hawley, Charlie Adamski, Jeff Graves, Dan Sova and Marlene Stueland

ABSENT: None

GUESTS: Brian Hafermann, Adam Carolfi, Roger Meyer, Steve Borgemoen, Jeff Binder, Jenny Hafermann, Mike Pahl, Kelly Pilsner, Jeremy Rasmussen, Mike Pilsner, Chuck Draxler, Ken Tritz, Mike Klein, Pete & Marilyn Mancl, Jason Parks. Terry Christianson (Westland Insurance)

MINUTES: A motion by Kris, second by Charlie to approve the July 20, 2011 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: Mr. & Mrs. Pete Mancl and Jason Parks expressed their concerns with the recent flooding that affected Fourth & Evergreen Street areas stating that a solution to the excessive water flowing through this area needs to be addressed; water seeped into basements; driveways were washed out as culverts could not handle flow. A concern about well contamination was also voiced. Mr. Mancl encouraged the Board to schedule a meeting with State and Wood county officials to determine a solution. Kris responded that he had been in contact with the State DOT to seek their advice; board may need to hire an engineer to consult on this issue. Kris will schedule a Roads Committee meeting in the near future adding this issue to the agenda and bring back to the Board the Committee’s recommendation(s).

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Kris second by Dan to approve the monthly bills carried.
- Fire Commission Updates including information requests: The minutes from the August 1st meeting were reviewed. Jeff inquired on the status of a request he had submitted for fire department/commission information. This item was discussed later during the meeting.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner’s reports were reviewed as submitted by Reigel and Ken. Ken reported that the lift stations need to be cleaned and will coordinate the scheduling for such with the fire department. Dan will check on the cover on lift station #1.

Recreation Department: A very successful softball and volleyball season was conducted this year; the tournament had an excellent turnout. The new sign is on schedule for installation. **The Board expressed their appreciation and compliments to all those who volunteered with the softball and volleyball program this summer; without them this program would not be able to continue. Thank you volunteers!**

FINANCIAL INFORMATION:

Sanitary	\$59,767.79
Village	\$(23,992.80)
Parks	\$ 3,030.07
Trails	\$12,196.04
Total Checking	\$51,001.10

- A motion was made by Dan second by Jeff to approve the Village & Sanitary treasurer report. Motion carried.
- A motion made by Jeff, second by Kris to pay the bills of the month carried.

COMMITTEE REPORTS:

- Roads: Kris reported on general street maintenance updates that were performed during the month. Additionally the following was noted: potholes on Yellowstone will be fixed; Kris has been in contact with State agency to learn of potential classification for Yellowstone Dr. Traffic counts may be done in the future for Yellowstone Dr. which will aide in determining classification.
- Grounds & Maintenance: The dehumidifier and hall back door were among maintenance items addressed this month.

- Emergency Government: Charlie reported that he had been in contact with Merkel Co. regarding the installation of the emergency siren on Soo Lane. At this time progress is waiting for Marshfield Utilities to complete their portion of the project.
- Parks Committee: Only a few people attended the last meeting; the gazebo project is finished.
- Trails Committee: No updates on the trail portion development in the Town of Marshfield.
- Comprehensive Planning Committee: The UW summer intern attended the last meeting; the committee will meet August 23.
- Weed Commissioner Report: Dan was requested to get the weeds cut for those properties that are in violation of the Weed Ordinance as soon as possible.
- Animal Control Officer Report: No complaints were received. Due to new housing rules for kennels, the kennel that the village used to house stray dogs has informed the village they will no longer house stray dogs. The board discussed options with a consensus to look into purchasing a single kennel; Charlie will obtain cost estimates.
- Web Committee: The Committee will meet August 21st.

OLD BUSINESS:

- ◆ Second Reading: 2011 -01 Ordinance Designation of Village Voting Ward(s): A motion by Dan, second by Charlie to approve the second reading of Ordinance 2011-01 carried.
- ◆ Continued discussion/review for village of Hewitt fire service: In response to a request for reviewing the fire service for the Village, several members of the Hewitt Area Fire Department (HAFD) were present to provide responses to questions. Brian Hafemann, HAFD Fire Chief, presented an overview of the history of the fire department. Jeff Graves commented that he was seeking information to ascertain: budget support, service needs, long term plan & goals for service, service area and strategic planning in order to make a decision how to best provide this service to village residents. A lengthy and, at times, emotional, dialogue ensued with the end result that board members (Kris, Dan, Charlie, Ken) concurred that the fire services and operations were not an issue and were satisfactory at this time and did not believe any action was necessary. Jeff restated, for clarification, that he understood this concurrence to mean his questions were not worth pursuing which was confirmed with no action to be taken.

NEW BUSINESS:

- Third Reading Ordinance “Designation of Village Voting Ward(s)” 2011-01: A motion by Kris, second by Dan to approve the third reading of Ordinance 2011-01 carried.
- 2010 DNR Compliance Maintenance Report: The annual report was reviewed and approved on a motion by Dan, second by Charlie
- Resolution 2011-03: A motion by Jeff, second by Charlie to approve Resolution 2011-03 indicating that the 201 DNR Compliance Maintenance Report was approved carried.
- Insurance Renewal – Terry Christianson from Westland Insurance presented the Village insurance renewal. Board members had expressed concern with the values assessed to building contents; Mr. Christianson will review the current policy and make recommendations to the State Insurance Fund to reduce the values; a new policy will be forthcoming for the October renewal date.
- Property Assessment program: The board had expressed interest in obtaining a program to electronically view property values for the village; based on the cost and limitations for access, a decision was made not to pursue this purchase.
- Open Meeting Law: Marlene presented an informational overview of the WI Open Meeting Law to board members.

CORRESPONDENCE:

- The Correspondence File was passed around for Board review.

Meeting adjourned at 10:50 PM

Submitted by: *Marlene Stueland, Clerk*