



VILLAGE OF HEWITT BOARD MINUTES – July 20, 2011

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Kris Hawley, Charlie Adamski, and Marlene Stueland

ABSENT: Dan Sova, Jeff Graves

GUESTS: None

MINUTES: A motion by Kris, second by Charlie to approve the June 15, 2011 regular Board minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Charlie second by Charlie to approve the monthly bills carried.
- Fire Commission Updates including information requests: The Commission will meet August 1st. Board members discussed several points regarding Village fire service such as cost for services provided to the Village, alternatives for fire service, review of current fire protection agreement with the town, and a request for information that is pending. A suggestion to form a task committee to study these points was suggested. The Board did not take any action at this meeting due to the limited number of board members present. No conclusions were reached and discussion will continue at the August meeting.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken. A new humidifier was installed in lift station #3(McLean Drive); several lift stations are in need of cleaning; Ken will oversee scheduling. A motor on an aerator at the treatment plant was replaced recently.

Recreation Department: The final design draft for the community sign was reviewed and found to be acceptable. The tournament will be held August 5-6, 2011.

FINANCIAL INFORMATION:

Sanitary	\$29,487.43
Village	\$(30,760.47)
Parks	\$18,497.18
Trails	\$12,164.38
Total Checking	\$29,388.52

- A motion was made by Kris second by Charlie to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Charlie to pay the bills of the month carried.
- Marlene presented information on loan consolidation and line of credit increase. Based on information received from Pioneer Bank it was recommended not to consolidate village loans or increase the line of credit at this time for the pending road construction/maintenance work to be done this summer. Instead, a new loan will be taken out to cover the costs for this work once the final cost amount is known.

COMMITTEE REPORTS:

- Roads: Kris reported on general street maintenance updates that were performed during the month. Additionally the following was noted: flags will be taken down, the culvert at the intersection of Yellowstone Drive and Fourth Street sustained a wash-out on the south side during the recent rain storm; a residential driveway shoulder also had wash-out.

- Drain tile installation request: A request to install drain tile in the roadside ditch fronting his property was submitted by Rob Roehl; a motion by Kris, second by Charlie to approve the installation carried. Kris will follow-up to assure compliance of the installation.
- Grounds & Maintenance: A tree that was broken during a recent rental was replaced. No other updates were available.
- Parks Committee: The grant will be closed out once all the invoices are submitted; the memorial gazebo is being constructed by Fran and Paul Lang.
- Trails Committee: No updates. .
- Animal Control Officer Report: One complaint was received and resolved.
- Comprehensive Planning Committee: The Committee will meet on July 26th.
- Web Committee: Face book for the Village is completed. The new website is now under development.
- Emergency Government: Installation costs for the emergency warning siren will be \$3,875; the Village will be invoiced in early 2012 for the installation. There was brief discussion regarding changing the installation location site from Soo Lane to Yellowstone Park. Based on the previous month's motion to approve the Soo Lane site, no change in location will occur. Discussion regarding installing a sign on Second Street stating "children at play" was held; Charlie will contact the City of Marshfield for sign availability and if one is secured, Kris and Charlie will coordinate.
- Weed Commissioner Report: Ken provided updates from Dan on village properties that are not in compliance with the weed ordinance. Ken will follow-up with Dan.

OLD BUSINESS:

- ◆ There was no old business.

NEW BUSINESS:

- 2011 Operator License Applications: A motion by Kris, second by Charlie to approve an operator license for Scott Wunrow carried. A motion by Charlie, second by Kris to approve an operator license for Ken Eilers carried.
- 1st Reading Ordinance "Designation of Village Voting Ward(s)" 2011-01: Due to the redistricting by the County, a new ordinance updating the Village's voting wards was requested. A motion by Charlie, second by Kris to approve the 1st reading of Ordinance 2011-01 carried.
- Ordinance #60 "Civil Defense Emergencies" – This ordinance is no longer applicable and therefore presented to the board for consideration to retire; a motion by Kris, second by Charlie to retire Ordinance #60 – Civil Defense Emergencies carried.
- Insurance Renewal – The representative from Westland Insurance will attend the August, 2011 board meeting to review village coverage.
- Yellowstone Drive Closed: It was noted that Yellowstone Drive is now closed due to road construction for an undetermined period of time.

CORRESPONDENCE:

- The Correspondence File was passed around for Board review.

Meeting adjourned at 9:26 PM

Submitted by: *Marlene Stueland, Clerk*