

Village of Hewitt and Town of Marshfield

Hewitt Area Trails Meeting Minutes

June 20, 2011

The Trails meeting was called to order at 6:35 with the following members present: Jeff Binder, Romelle Bymers, Ken Eilers and Karen Tritz

Absent: Joe Bores, Randy Dragt, Mike Draxler, Steve Kluge and Renee Tolppi

May 24, 2011 meeting minutes: Approved.

Public Input: None

May Financial Report

Beginning Balance	12,201.16
Incomes	22.55
Expenses	37.68
Ending Balance	12,186.03

Town Board meeting: No action taken.

Village Board meeting: No action taken.

Update on west section of trail: No update.

Easement/Deed: These documents should be finalized very soon.

Gates for access points to the trail: Ken will get a list of material available to purchase from Matt.

Sign on the treatment plant road: Jeff will move the sign so it is more visible for travelers.

Rip rap rock around double culverts on East 5th Street: No update.

Selective harvesting: No update.

Items not anticipated in advance: Nothing reported.

Tasks completed during the month: None reported.

Agenda items for the July 18, 2011 Trails Meeting (6:30 – 7:30)

Status of the West section of the trail

Easement/Deed

Material for gates

Sign on treatment plant road

Rip rap rock estimate for culverts at 5th street

Selective harvesting

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 7:10

Village of Hewitt and Town of Marshfield
Hewitt Area Parks Meeting Minutes
June 20, 2011

The Parks meeting was called to order at 7:15 with the following members present: Jeff Binder, Romelle Bymers, Randy Dragt, Ken Eilers, Jen Hafermann, Fran Lang and Karen Tritz

Absent: Joe Bores, Mike Draxler, Steve Kluge and Renee Tolppi

May 24, 2011 meeting minutes: Approved.

Public Input: None

May Financial Report

Beginning Balance	12,440.83
Incomes	9,422.99
Expenses	37.68
Ending Balance	21,826.14

Town Board meeting: No action taken.

Village Board meeting: Ken reported that the Board approved construction of a gazebo.

Gazebo: A 16' x 20' gazebo will be constructed this summer. Ken will order materials and contact subcontractors. Anticipated completion date is prior to the ball tournament weekend.

Using patio blocks for picnic table and bench surfaces: No update.

Blacktop the trail to the pavilion and seed the shoulders: Work completed.

Ditch work and seeding along the curb: Work completed.

Estimate to black top trails in the park and around the buildings: Held over for next month.

Softball sales: This program began in 2008, so renewals will begin next year. This has been a very successful program for the park.

TransCanada application: Karen will submit an application for funds to concrete the floor of the gazebo so it is wheel chair accessible.

Install additional locks to improve the pavilions window security: Installed.

Landscaping: Held over for discussion this fall.

HAPT Plan: Jen, Mike and Karen will meet in July.

Update the donation board: Completed.

Items not anticipated in advance:

- Down spouts on the south side of the pavilion have been trenched in.
- Mulch is needed on gardens and around the trees.
- Vehicles are using the trails to exit the park on Tuesday nights. A suggestion is to rope off additional parking space on the lawn east of the parking lot. This will be discussed with the HARD group tomorrow.

Tasks completed during the month: None reported.

Agenda items for the July 18, 2011 Parks Meeting (7:30)

Gazebo update

Using patio blocks for picnic table and benches surfaces: 1) Number of surfaces and 2) Size of pads.

Estimate to replace recycled blacktop surfaces in the park with blacktop

Softball sales

TransCanada application

HAPT plan update

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 8:00

Submitted by: Karen Tritz – HAPT Secretary