



## VILLAGE OF HEWITT BOARD MINUTES – June 16, 2010

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Dan Sova, Kris Hawley, Scott Wunrow, Jeff Graves and Marlene Stueland

**ABSENT:** None

**GUESTS:** Janet Weiler (Secretary, Hewitt Area Fire Commission); Carol McDougal

**MINUTES:** A motion to approve the minutes by Jeff, second by Kris for the Regular Board Meeting May 11 and Board of Review on May 20, 2010 carried.

**COMMUNICATION FROM THE PUBLIC:** None

**BUILDING PERMITS ISSUES:** No issues. The list of building permits issued during the second quarter of 2010 was reviewed.

### **DEPARTMENTAL REPORTS:**

#### Hewitt Area Fire Commission:

- Approval of Bills: A motion by Kris second by Dan to approve the monthly bills carried.
- Brush Truck: Marlene reported on finance options; she will acquire additional information for the July meeting.
- Fire Commission Meeting: The commission will meet July 7, 2010.

#### Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: Ken gave an update on sanitary maintenance. The pump at the 5<sup>th</sup> Street Lift Station was pulled and is being evaluated for repairs. Ken reported that the pumps in the various lift stations were not all the same and is in the process of reviewing the specifications for each station in order to compile a report as to what each requires for pumps. Ken presented a couple of options for the 5<sup>th</sup> street lift station pump situation; more information will be presented at the July meeting.
- Delinquent Utility Invoices: A listing of residents delinquent in their sewer/garbage payments was reviewed by the Board; Jeff will check on potential options for residents who are delinquent as to whether services can be disconnected, penalties applied, etc.

#### Recreation Department:

- 2010 Summer Softball & Volleyball Program: Scott reported that the games had not been held as scheduled due to being rained out. A make-up game has been scheduled for June 27<sup>th</sup>.

### **FINANCIAL INFORMATION:**

|                |               |
|----------------|---------------|
| Sanitary       | \$(62,533.01) |
| Village        | \$39,897.77   |
| Parks          | \$ 13,437.71  |
| Trails         | \$10,301.53   |
| Total Checking | \$ 2,084.00   |

- A motion was made by Scott with second by Dan to approve the Village & Sanitary Utility Treasurer's Report. Motion carried.
- A motion by Kris, second by Jeff to pay the bills of the month was made; motion carried.
- A motion by Scott, second by Kris to approve the Real estate Treasurer's report was made; motion carried.
- A motion by Jeff, second by Scott to use \$15,000 from the Village's line of credit to cover this month's bills carried.

## COMMITTEE REPORTS:

- Roads:
  - Maintenance work has been on hold due to weather conditions.
  - Kris will begin the paperwork for the LRIP bid process for West 5<sup>th</sup> Street project.
  - Kris will begin installing the “No Parking” signs on various streets as time permits.
  - A motion by Jeff, second by Dan to approve the contract for crack sealing with Farhner carried.
- Grounds & Maintenance: Dan has started the Village Hall painting project; Scott will be installing the volleyball court outdoor lighting system in the next month.
- Emergency Government: No report.
- Parks Committee: Additional lighting has been installed and the park sign also has had lighting added. The path and ditching project are on hold until the weather improves; the Town of Marshfield donated time and equipment to grading the parking lot at Yellowstone Park.
- Trails Committee: Ken has agreed to serve as the Trails Chairman representing the Village Board. The Town of Marshfield did not receive any quotes for the trail extension that would be in the Township.
- Animal Control Officer Report: Ken received another complaint regarding a barking dog on Hemlock.
- Planning Committee: The Planning committee met May 25<sup>th</sup>. The Comprehensive Planning timeline was reviewed with a completion date set for July 2011. The community survey was reviewed and will be presented for final review at the next meeting.
- Weed Commissioner Report: Scott will have the roadways cut by the County and send letters to non-compliant residents who have not cut their lots.

## OLD BUSINESS:

- ◆ None

## NEW BUSINESS:

- ◆ DNR Compliance Maintenance Report: A motion by Dan, second by Kris to approve the submission of the annual Compliance Maintenance Report carried.
- ◆ Picnic License for Recreational/Park Department: A motion by Kris, second by Jeff to approve a picnic license for August 6-8, 2010 for the Recreational Department carried.
- ◆ Liquor License Approval: A motion by Jeff, second by Dan to approve Class B licenses for Village hearth and Sceeter & Otis; Class A for Draxler’s Food Mart carried.
- ◆ Cigarette License Approval: A motion by Kris, second by Jeff to approve a cigarette license for Draxler’s Food Mart carried.
- ◆ Operator Licenses: A motion by Dan, second by Scott to approve operator licenses for operators for Draxler’s Food Mart and Sceeter & Otis carried.
- ◆ First Reading: Ordinance 12.10 “Open Burning-Outdoor & Refuse”: The first reading was approved with minor edits on a motion by Scott, second by Jeff.

## CORRESPONDENCE:

- The Correspondence File was passed around for Board review.

Meeting adjourned at 9:15 PM

Submitted by: *Marlene Stueland, Clerk*