



**VILLAGE OF HEWITT
BOARD MINUTES – June 15, 2011**

The meeting was called to order at 7:00 PM by President Eilers.

PRESENT: Ken Eilers, Dan Sova, Kris Hawley, Charlie Adamski, Jeff Graves and Marlene Stueland

ABSENT: None

GUESTS: None

MINUTES: A motion by Kris, second by Jeff to approve the May 10, 2011 regular Board minutes with one minor edit carried. A motion by Dan, second by Charlie to approve the May 19, 2011 Board of Review minutes carried.

COMMUNICATION FROM THE PUBLIC: None

BUILDING PERMITS ISSUES: No issues.

DEPARTMENTAL REPORTS:

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Kris second by Charlie to approve the monthly bills carried.
- Fire Commission Meeting: The primary business at the last Commission meeting was a review of the current insurance coverage.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner's reports were reviewed as submitted by Reigel and Ken.

Recreation Department: Board members reviewed the community sign design; setbacks were confirmed; the intent is to have the sign installed by the tournament weekend, (August 5-7, 2011).

FINANCIAL INFORMATION:

Sanitary	\$30,534.64
Village	\$(16,880.62)
Parks	\$21,826.14
Trails	\$12,186.03
Total Checking	\$47,666.19

- A motion was made by Jeff with second by Dan to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Charlie to pay the bills of the month carried.
- The Year-to-Date financial report was reviewed.

COMMITTEE REPORTS:

- Roads: The street light on 2nd street was repaired and is now working; banners were installed. The paving project for 2nd and 6th streets is scheduled for July. Several manhole covers are not visible after the recent Main Street resurfacing; Wood County Highway Department will check and make certain all are visible. Kris reported on general street maintenance updates that were performed during the month.
- Grounds & Maintenance: One of the trees at the Village Hall grounds was broken off during a recent hall rental. Dan will contact the renter to resolve the issue.
- Parks Committee: A donation in memory of Josh McGrath was received by the Village Parks to be used to build a gazebo at Yellowstone Park; a motion by Dan, second by Jeff to accept this memorial gift carried.
- Trails Committee: Nothing new to report.
- Animal Control Officer Report: Nothing new to report.
- Weed Commissioner Report: Dan will assure that properties within the Village limits are in compliance with the weed ordinance..

- Plan Growth Committee: *The committee did not meet. Jeff presented a quote for having a summer student through the US Geological and Natural History Survey work on compiling water resource information for the Village. A motion by Jeff, second by Charlie to approve the hire of a student for the above work not to exceed \$3,000. Motion passed on a 3 to 4 vote with Dan dissenting.*
- Web Committee: *Jeff presented information on a website service for the Village. A motion by Jeff, second by Kris to enter into an agreement with Gov Office for website services at a rate of \$2,050 of which a \$2,000 donation has been received from the Recreational Department towards this cost. Motion carried. A motion by Kris, second by Charlie to establish a Village face book; Derek Dieringer will coordinate this effort.*

OLD BUSINESS:

- ♦ Emergency Warning Siren: *Ken will obtain final installation quotes and bring to the next meeting. A motion by Kris, second by Jeff to approve the site location on the West side of Soo Lane; motion carried.*

NEW BUSINESS:

- Resolution 2011-01 – Substance Free Workplace: *Board members reviewed the Resolution with a motion by Jeff, second by Charlie to approve as presented; motion carried.*
- 2011 Liquor License Applications: *Class B combination liquor licenses for the Village Hearth and Sceeter & Otis and a Class A Beer license for Draxler’s Food Mart were approved on a motion by Dan, second by Kris.*
- 2011 Operator License Applications: *a motion by Kris, second by Dan to approve operator licenses for the following individuals carried: Karen Draxler, Carol Marshall, Mindy Stellmach, Deanna Meyer, Jaime Lorbeck, Beverly Treankler and Pat Wesenberg.*
- 2011 Cigarette License Application: *A motion by Jeff, second by Charlie to approve a cigarette license for Draxler’s Food Mart carried.*
- Picnic License Application: *A motion by Dan, Second by Kris to approve a “temporary class B picnic license” for the Village of Hewitt Recreation Department for August 5-7, 2011 carried.*

CORRESPONDENCE:

- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 10:25 PM

Submitted by: *Marlene Stueland, Clerk*