Village of Hewitt

7688 McLean Drive
Hewitt, Wisconsin 54441

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Trails Meeting Minutes – May 12, 2014

The meeting was called to order at 6:40 at the Hewitt Administrative Building, 11064 Main Street, Hewitt.
Present:, Jeff Binder, Joe Bores, Mike Draxler, , Ken Eilers, Pete Hulke, Maureen Hulke and Kevin Nowack
Absent: Romelle Bymers, Randy Dragt, Steve Kluge, and Renee Tolppi
Guests: None
Minutes: A motion was made by Jeff to approve the May 12, 2014 meeting minutes, second by Pete; motion carried.

Financial Report: May Formal treasury report not submitted

- Beginning Balance $8,688.66
- Ending Balance $8,688.66

Public Input: Roger Meyer requested greater space between gates for snow plowing. Larry Updyke has a key for opening the gates.

Old business

- Update on the 2013 DNR connector trail project: None
- Joint submission of the 2014 DNR grant application: Grant submitted and waiting for response and expect notification in September.
- Update on gates for Hemlock & 7th Streets: Gate fabrication is complete and awaiting installation.
- Fabrication of the gates for 3rd, 5th, and 6th Street: Gate fabrication for 5th and 6th Streets are near complete and gate for 3rd Street posts are complete however the gate needs to be fabricated. Ken will obtain additional materials from Felkers for completion of the gate arms.
- Gate foundation construction is tentatively scheduled for June 7th:
    - Gate locations have been marked for footing locations by Jeff and Kevin. Mike will review locations to ensure locations do not conflict with sewer laterals.
    - Jeff contacted Diggers Hotline and areas at gate foundations were marked.
    - Jeff will acquire (5) 16" diameter sonotubes, (40) ½" anchor bolts, and (80) washers and nuts.
    - Kevin has provided the 10 plywood templates for the anchor bolts
    - Jeff will contract Bob Breu to drill the holes on Wednesday June 4th or Saturday June 7th.
    - Jeff will contact Sternweis for the delivery of concrete.
    - Scheduled date for putting in the gate foundations is June 7th with a start time of 7:30 AM.
    - New signs to be ordered for the gates once complete. Need to determine what we want to include on the signs such as not motorized vehicles, pick up pet waste, keep dogs and leash, trail hours 6:00 AM – 10:00 PM, etc.
- The washout site on the north east corner of the trail near the treatment plant: Conversation took place about increasing the size of the existing plastic culvert with a larger galvanized culvert. Mike Draxler to check if he has a culvert available. Kevin and Mike to review situation with Ron Doine for recommendations.

- Delineate wetlands before building a landing or boardwalk and stairs/ramp leading to the lagoons. Ken Eilers will work with Felker Brothers to obtain 10′ x 4′ pallets that they receive stainless steel sheet goods for use as the boardwalk structure across the wet areas on the trail. Discussion took place over the installation of the pallets and agreed that the pallets should be installed above the ground. Possible use of the railroad ties located at the treatment plant could provide this foundation to elevate the boardwalk.

New business

- Communication from Town Board meeting: None
- Communication from Village Board meeting: None
- Business not anticipated in advance:

Agenda items for the July 21, 2014 Meeting:
Old business

- Update on 2013 DNR grant project
- Update on gates
- Trail repairs
- Boardwalk and stairs/ramp leading to the lagoons
- Tasks completed during the month (date & time)
- Business not anticipated in advance

New business

- Communication from Town Board meeting
- Communication from Village Board meeting
- Groom trails for cross country skiing

Items for future agendas:

- New map and signage – On hold until trail connection is made with the City of Marshfield trail system

Next Meeting: June 21, 2014
Meeting adjourned: 7:15
Submitted by: Kevin Nowack, HAPT Chairperson