Village of Hewitt
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Hewitt, Wisconsin 54441

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Trails Meeting Minutes – April 21, 2014

DRAFT – These minutes have not yet been approved!

The meeting was called to order at 6:40 at the Hewitt Administrative Building, 11064 Main Street, Hewitt.
Present:, Jeff Binder, Romelle Bymers, Ken Eilers and Kevin Nowack
Absent:, Joe Bores, Mike Draxler, Pete Hulke, Maureen Hulke, Randy Dragt, Steve Kluge, and Renee Tolppi
Guests: None
Minutes: A motion was made by Romelle to approve the August 19, 2013 meeting minutes, second by Jeff; motion carried.

Financial Report: April – Formal treasury report not submitted

- Beginning Balance $3,547.95
- Ending Balance $8,688.66

Public Input: None

Old business

- Update on the 2013 DNR connector trail project: Over the winter, several meetings were held discussing the connector trail project. Wood County has agreed to provide the engineering of the connector trail. The City of Marshfield will address the removal of the trees that are in the trails path. Minimal work was completed on the design due to the winter's low temperatures.
- Joint submission of the 2014 DNR grant application: The application will be completed by City of Marshfield and Wood County officials and will be submitted on behalf of the City, County, Township and Village. This grant would support the blacktop surfacing of the trail from Stadt to the current end of the City of Marshfield Trail at the pond on Yellowstone Drive. The Village of Hewitt board adopted Resolution 2014-01 Authorizing Outdoor Recreation Aids on April 8, 2014 to support the grant application. Estimated project cost is $122,000 (Wis DNR Stewardship 50/50 grant $61,00, Security Health Plan Grant $9,000, City of Marshfield $20,000, and Village of Hewitt/Town of Marshfield $32,000)
- Update on gates for Hemlock & 7th Streets: Ken Eilers and Chuck Draxler have completed the fabrication of the gates for Hemlock and 7th Streets. The gates are currently at IMS for glass beading and will be complete in early May.
- Fabrication of the gates for 3rd, 5th, and 6th has been started by Ken Eilers, Chuck Draxler, and Kevin Nowack. Gate post fabrication is complete as well as three of the six gates. More 2" stainless steel tubing material is required to complete the remaining gates. Ken will obtain materials from Felkers.
- Gate foundation construction is tentatively scheduled for May 17th:
    - Review gate location and mark footing locations with Jeff, Mike, Ken, and Kevin. At the May 12th meeting we will determine a time to locate the 3rd, 5th, and 6th footing locations.
    - Contact Diggers Hotline
    - Jeff will acquire (5) 16" diameter sonotubes, (40) anchor bolts, and (80) nuts.

    - Kevin has provided the 10 plywood templates for the anchor bolts
    - Jeff will contact Bob Breu to see if he could drill the holes and determine his availability
    - Schedule date for putting in the gate foundations during May 12th meeting
    - Complete gate foundations
    - Install gates when fabrication is complete
- The washout site on the north east corner of the trail near the treatment plant: This year we experienced the same washout in this area. Need to discuss next steps at the next meeting.
- Name for the foot bridge: No names were agreed upon and this item will be revisited at the next meeting.
- Delineate wetlands before building a landing or boardwalk and stairs/ramp leading to the lagoons. Last fall Mike Draxler and Kevin Nowack remarked the wetland markers. Ken Eilers shared that Felker Brothers has 10' x 4' pallets that they receive stainless steel sheet goods on that could be used for a boardwalk structure across the wet areas on the trail. During the next meeting if Mike Draxler is present we will discuss this further.
- Task completed during the month(s)
    - Connector trail meetings with the City of Marshfield and Wood County
    - Fabrication of the gates

New business

- Communication from Town Board meeting: No update – Joe Bores not present
- Communication from Village Board meeting: Resolution 2014-01 Authorization Outdoor Recreation Aids was adopted
- Relocate benches along the trail: Kevin will move another bench to the south side trail intersection at the lagoons.
- Build stairs/ramp to the lagoons: Kevin reported that there are approximately 12 rail road ties available to use for stairs, but the site will need a landing or boardwalk leading to the stairs. Kevin and Mike will review this area to see if it is designated as wetlands and shoot the elevations to determine the number of steps required.
- Business not anticipated in advance:

Agenda items for the May 12, 2014 Meeting:
Old business

- Update on 2013 DNR grant application
- Update on gates
- Name for the foot bridge
- Trail repairs
- Boardwalk and stairs/ramp leading to the lagoons
- Tasks completed during the month (date & time)
- Business not anticipated in advance

New business

- Communication from Town Board meeting
- Communication from Village Board meeting
- Groom trails for cross country skiing

Items for future agendas:

- New map and signage – On hold until trail connection is made with the City of Marshfield trail system

Next Meeting: May 12, 2014
Meeting adjourned: 7:00
Submitted by: Kevin Nowack, HAPT Chairperson