

Village of Hewitt and Town of Marshfield

Hewitt Area Trails Meeting Minutes

April 18, 2010

The Trails meeting was called to order at 6:35 with the following members present: Jeff Binder, Joe Bores, Romelle Bymers, Mike Draxler, Ken Eilers, Steve Kluge and Karen Tritz

Absent: Randy Dragt and Renee Tolppi

Guest: Jason Grueneberg

March 21, 2011 meeting minutes: Approved.

Public Input: None

March Financial Report

Beginning Balance	12,145.42
Incomes	21.17
Expenses	43.06
Ending Balance	12,123.53

Town Board meeting: No action taken.

Village Board meeting: No action taken.

Update on west section of trail: Mike & Joe received the final quote for this section and have been in contact with our DNR Rep. Work could begin in July and be completed by September. The deadline for completion is 6/30/2012 to satisfy the grant requirement.

Easement: No update.

Gates for access points to the trail: Jeff and Ken have been in contact with Matt. Estimate and work pending.

Maintenance/Improvement list/Goal for 2011: We reviewed the *Maintenance/Improvement Tasks* list for the East section. This document will be updated and brought back to April's meeting.

Blacktop around double culverts on East 5th Street: Steve will get a quote.

Slurry Seal the Trail: We discussed having one block slurry sealed when the company is working on streets in the Village to see how it holds up.

Selective harvesting (Stand one and Stand two): We discussed having the harvesting done this winter, therefore will need to begin making arrangement soon to have trees marked. Ken will put this on the Village's agenda for discussion in May.

Name for the Town's 10 acres known as the old landfill: The town board deferred this to the Trail Committee. We decided on 10 Acre Park.

Items not anticipated in advance: Repair work is needed on the trail where a culvert washed out near the treatment plant. Mike will get a quote.

Tasks completed during the month: None reported.

Agenda items for the **May 24, 2011 (Tuesday) Trails Meeting (6:30 – 7:30)**

- Status of the West section of the trail
- Easement
- Gates
- Blacktop around double culverts east of 5th street
- Selective harvesting
- Updated Maintenance/Improvement list
- Items not anticipated in advance
- Tasks completed during the month (dates & time)

Adjourned at 7:40

Village of Hewitt and Town of Marshfield

Hewitt Area Parks Meeting Minutes

April 18, 2011

The Parks meeting was called to order at 7:40 with the following members present: Jeff Binder, Joe Bores, Romelle Bymers, Mike Draxler, Ken Eilers, Steve Kluge, Fran Lang and Karen Tritz

Absent: Randy Dragt and Renee Tolppi

Guest: Jason Grueneberg

March 21, 2011 meeting minutes: Approved.

Public Input: None

March Financial Report

Beginning Balance	5,416.07
Incomes	9.44
Expenses	43.06
Ending Balance	5,382.45

Town Board meeting: No action taken.

Village Board meeting: Approved installation of an outfield fence on the west diamond. This will be completed by the end of May.

Blacktop the trail to the pavilion and seed the shoulders: The village signed a contract with American Asphalt. Blacktopping will be done by mid-May. Ken will get a quote for seeding.

Ditch work and seeding along the curb: Ken will get a quote.

Softball sales: A total of 34 have been purchased since 2008. One needs to be redone due to a logo change and one needs repair. To date three soft balls have been ordered for 2011.

Goals and projects for 2011:

- Landscaping along the trail and curb
- Install eve troughs on the small shelter building

HAPT Plan: Jason will email a link from the Department of Administration with updated census information.

<http://www.doa.state.wi.us/subcategory.asp?linksubcatid=354&linkcatid=11&linkid=64&locid=9>

Update the donation board: Ken will discuss with Stratford Sign.

Prep upper lot for development: Ken will discuss caving in the cistern with the Village Board.

Using patio block for table and bench surfaces: Tabled for May's meeting.

Items not anticipated in advance:

- A portable toilet will be delivered to the park for use when the pavilion is locked.
- Jeff presented a drawing and footage of existing areas that have a recycled blacktop surface at the park. He will contact American Asphalt for a quote to have these surfaced with blacktop.
- Install drain tile to improve drainage on the 7-8 ball field.
- Install additional locks to improve the pavilion's window security.

Tasks completed during the month: None reported.

Agenda items for the **May 24, 2011 (Tuesday) Parks Meeting (7:30)**

Using patio blocks for picnic table and benches surfaces: 1) Number of surfaces and 2) Size of pads.

Blacktop the trail to the pavilion and seed the shoulders

Ditch work and seeding along the curb

Softball sales

TransCanada application

Review and update prioritization list

HAPT plan update

Updating the donor board

Develop upper lot: Cave in cistern

Resurfacing recycled black top surfaces

Installing drain tile to improve drainage on 7-8 ball diamond

Install additional locks to improve the pavilion's window security

Items not anticipated in advance

Tasks completed during the month (dates & time)

Adjourned at 8:55

Submitted by: Karen Tritz – HAPT Secretary