



## VILLAGE OF HEWITT BOARD MINUTES – April 13, 2010

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Dan Sova, Kris Hawley, Scott Wunrow, Steve Uthmeier and Marlene Stueland

**ABSENT:** None

**GUESTS:** Janet Weiler (Secretary, Hewitt Area Fire Commission); Jeff Graves

A motion to approve the minutes by Scott, second by Kris for the Regular Board Meeting March 9, 2010 carried.

**COMMUNICATION FROM THE PUBLIC:** None

**BUILDING PERMITS ISSUES:** No issues.

### **DEPARTMENTAL REPORTS:**

#### Hewitt Area Fire Commission:

- Approval of Bills: A motion by Scott second by Dan to approve the monthly bills carried.
- NIMS Training: Board members attended the required NIMS training including Ken, Scott and Dan.
- Other: The Hewitt Area Fire Commission met recently and included; the review and approval of the year-end report. The majority of the meeting centered on discussion surrounding the recent FEMA grant award. The Commission approved the Fire Department to proceed with the purchase of the vehicle not to exceed \$200,000. The vehicle will be purchased from MidState Trucking and refurbished by Stainless Steel & Repair. A portion of the grant funds are designated for department personnel to have health physicals; \$25,000 of the award will be set aside per the grant award requirement for the health physicals. Acceptance of the grant obligates the department for one year only to meet the health physical requirement. Chief Hopperdietzel was provided information on continuation of the health physical program including costs should a decision be made to continue the program.
  - The Village will be obligated to contribute approximately \$36,000 to meet their share as stipulated under the grant award. A modest percentage of this amount will be needed in 2010 with the balance needed in February 2011. A motion by Kris, second by Scott to obligate the Village in the amount of \$36,180 for the truck carried on roll call vote: Scott YES; Steve YES; Dan YES, Kris YES.

#### Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance report prepared by Reigel's Plumbing was reviewed. No significant issues at this time.. Grates on Yellowstone & 7<sup>th</sup> Street and McLean Drive lift stations need to be removed due to extreme decomposition. The lift station alarm at the south end of County Trk T had a loose connection which has been corrected with no subsequent issues.
- Marylee & Dan Jacobitz request for sewer & garbage deferment was approved on a motion by Scott, second by Steve. The Jacobitz family anticipates moving into their purchased Hewitt home in early Fall; the deferment will continue until they move into the house.

#### Recreation Department:

- 2010 Summer Softball & Volleyball Program: Scott reported that a record number of registrations have already been received for the summer programs with anticipation that 2010 may exceed previous registrations. The Recreation Department volunteers will be meeting to finalize plans for the summer program.

**FINANCIAL INFORMATION:** Balances as of 3/31/10:

Sanitary	\$(7,970.84)
Village	\$11,716.98
Parks	\$ 9,929.15
Trails	\$10,403.87
Total Checking	\$24,079.16

- *A motion was made by Steve with second by Dan to approve the Village & Sanitary Utility Treasurer's Report. Motion carried.*
- *A motion by Kris, second by Scott to pay the bills of the month was made; motion carried.*
- *A motion by Scott, second by Steve to approve the Real estate Treasurer's report was made; motion carried.*
- *A motion by Dan, second by Kris directing Marlene to access the Village's line of credit to meet the financial obligations for the month carried.*

**COMMITTEE REPORTS:**

- Roads:
  - *Kris reported the road weight limit signs were removed. Kris spoke with a representative from Merkel Electric regarding LED lights for Main Street. It was recommended to change all the lights at once including the fixtures. A possibility that there may be grants that are in existence to offset associated costs, Kris will receive more information and provide updates to the board as necessary.*
  - *Kris reported on the emergency repair work done on West Fifth Street. The Roads Committee will schedule a meeting for later this month and will discuss options for repairing West Fifth Street and present at the next board meeting.*
  - *No action was taken on the no parking sign installation for Village streets as this will be an agenda item for the Roads Committee.*
- Grounds & Maintenance:
  - *The Village Hall floors are scheduled to be waxed the last week in April.*
- Emergency Government: *No report.*
- Parks Committee: *Work continues at the park; the park walking path is on the priority list at this time for completion along with installation of lighting poles on the Strupp Trail.*
- Trails Committee: *Steve reported that the committee is waiting for information from the Army Corp of Engineers. The goal of the Hewitt Marsh Trail is to connect to the City of Marshfield trail when completed.*
- Animal Control Officer Report: *Dan reported that the resident on Main Street had paid their fine. Dan inquired whether cats were required to be licensed in the Village and provided with the response that cats are not licensed therefore stray cats are not picked up and impounded by the Village. Board members commented on complaints they had received during the month to include:*
  - *Howling dog – resident was spoken to and cautioned about the howling*
  - *Pit bull running loose appearing threatening to pedestrians*
  - *Scott was asked to send notification to residents who have not met the mandatory state dog licensing requirement providing them an opportunity to get their dog licensed before he turns residents in violation over to the Wood County District Attorney for action.*
- Planning Committee:
  - *The Planning Committee met the last week in March. Discussion continued on the development of a Comprehensive Plan for the Village of Hewitt explaining that only 50 percent of state municipalities have completed the planning. Lack of a "plan" could have an impact on municipalities' ability to obtain future grant funding. Ken and Kris fielded questions from board members on the aspects involved in the development of a plan. Following this discussion, a motion was made by Kris, second by Steve to approve a proposal from Wood County Planning & Zoning to*

*assist the Village in developing their Comprehensive Plan for approximately \$3,500 (funding to be included in the 2011 Village budget) carried.*

**OLD BUSINESS:**

- ◆ Timeline and work plan for disposition of Village 20 acre property: *After discussion, the Board agreed that the first order of business would be to obtain an appraisal of the property. Ken was directed to obtain options for appraisers and report back to the Board at their May meeting.*

**NEW BUSINESS:**

- ◆ First Reading: Ordinance as Amended – 19.01-1983 Parking on Village Streets:  
*The first reading of the above cited ordinance was held; changes to the ordinance along with minor language edits included the following: “to disallow parking on the even house numbered sides of ALL Village streets with the exception of Yellowstone Drive which would have NO parking on either side.” Board members suggested a couple of editorial changes and a motion by Steve, second by Kris to approve the first reading carried with a Roll Call vote as follows:  
Steve YES, Kris YES, Scott YES, Dan NO.*
- ◆ Adoption of Resolution 2010-02 – Outdoor Recreational Aids: *a motion by Dan, second by Steve to approve the above cited Resolution carried.*
- ◆ Bow Practice Permit – Travis & Becky Wienke –*A motion by Scott, second by Kris to approve a bow practice permit for Travis & Becky Wienke carried.*
- ◆ Assessment for fire services to churches within the boundaries of the Village of Hewitt: *This topic was presented at a recent fire commission meeting by the Fire Chief; after a brief discussion, board members agreed that no action was necessary as it is not warranted to have fire service charges for the churches in the Village.*
- ◆ Administration of Oath of Office: *The Oath of Office was administered to recent elected board trustees to include Dan Sova and Jeff Graves.*
- ◆ Board Committee Assignments: *Copies of the current board committee assignments were distributed; board members were asked to provide Ken their preference for committee assignments. Ken will distribute the new committee assignments at the May meeting.*
- ◆ Special Thank you & Recognition: *President Eilers extended a special thank you and recognition to Steve Uthmeier for his years of service to the Village as a Board Trustee. Steve has served on many committees over the years and has been instrumental in developing the Hewitt walking trail.*  
THANK YOU STEVE!

**CORRESPONDENCE:**

- *The Correspondence File was passed around for Board review.*

**FUTURE MEETINGS:**

- ◆ *Planning Committee – April 27, 2010 – 7 PM – Village Hall*
- *Village Board Meeting – Tuesday – April 13, 2010 – 7 PM – Village Hall*
- *Board of Review – May 20, 2010 – 6 – 8 PM*

Meeting adjourned at 9:35 PM

Submitted by: *Marlene Stueland, Clerk*