



**VILLAGE OF HEWITT  
BOARD MINUTES – March 8, 2011**

The meeting was called to order at 7:00 PM by President Eilers.

**PRESENT:** Ken Eilers, Dan Sova, Kris Hawley, Scott Wunrow and Marlene Stueland

**ABSENT:** Jeff Graves

**GUESTS:** None

**MINUTES:** A motion by Kris, second by Dan to approve the February 8, 2011 regular Board minutes carried.

**COMMUNICATION FROM THE PUBLIC:** None

**BUILDING PERMITS ISSUES:** No issues.

**DEPARTMENTAL REPORTS:**

Hewitt Area Fire Commission:

- Approval of Bills: A motion by Scott second by Dan to approve the monthly bills carried.
- Fire Commission Meeting: Ken presented highlights from the February 21, 2011 Fire Commission meeting. Chuck Draxler and Mike Draxler were recognized at the annual fire department banquet as “Firefighter of the Year”. Bob Wunrow has assumed the Financial Administrator role for the Fire Commission. The minutes of the February 21<sup>st</sup> meeting were reviewed.

Sanitary Utility:

- Sanitary Commissioner Report & Monthly Maintenance Report: The monthly maintenance and commissioner’s reports were reviewed as submitted by Reigel and Ken. Minor maintenance work was done to lift stations #1 and #6. A new furnace was installed in the office at the Treatment Plant by Advantage Refrigeration who had the lowest price due to the old one failing.

Recreation Department: Scott provided updates on softball and volleyball summer 2011 planning; sponsor and registration forms are out. The group will continue to meet on a regular basis from now through early Fall.

**FINANCIAL INFORMATION:**

Sanitary	\$41,042.11
Village	\$(9,318.28)
Parks	\$ 5,416.07
Trails	\$12,145.42
Total Checking	\$ 49,285.32

- A motion was made by Scott with second by Kris to approve the Village & Sanitary treasurer report. Motion carried.
- A motion was made by Kris, second by Scott to pay the bills of the month carried.
- A motion by Scott, second by Dan to approve the Real Estate financial report carried.

**COMMITTEE REPORTS:**

- Roads: Kris reported that several street/road signs had been knocked down or broken; repairs will occur when weather permits. The holiday lighting was taken down and stored; road limit signs were installed.
- Grounds & Maintenance: A motion by Scott, second by Kris to approve the 2011 contract with Town and Country Lawn & Landscape at the same rates as 2010 carried. Dan S. will check the exterior lights at the Fire Station to confirm that they are all in working order.
- Parks Committee: Ken reported that the grant project work needs to be completed by June 30, 2011. Plans are to complete the blacktopping by the end of May. The committee plans to review projects and financing of such at the next meeting. A request to use the volleyball courts at Yellowstone Park on Thursday evenings during the summer was presented. A motion to approve this use at a rate of \$25 per night for the time period 6 – 9 PM was made by Kris, second by Dan; motion carried. It was suggested

*to check on having a porta-potty at Yellowstone Park; Ken will check on the feasibility and report back at the next board meeting.*

- Trails Committee: *The Committee is exploring expansion of the trail project to connect with Marshfield trails in 2011.*
- Animal Control Officer Report: *Nothing to report.*
- Plan Growth Committee: *The committee did not meet.*
- Web Committee: *The committee is exploring options for updating the Village website. It was suggested that board members check the website govoffice.com as a site that is user friendly.*

**OLD BUSINESS:**

*There was no old business brought forward.*

**NEW BUSINESS:**

- Board of Review: *The Village will hold the Board of Review Open Book session on May 16 – 6 – 8 PM and the Board of Review on May 19 – 6 – 8 PM.*
- Village Copier: *Marlene had obtained prices on securing a copier for the Village which were reviewed by board members. No action was taken.*

**CORRESPONDENCE:**

- *The Correspondence File was passed around for Board review.*

Meeting adjourned at 9:21 PM

Submitted by: *Marlene Stueland, Clerk*